

How to restore old versions of files and folders with DoubleBackup

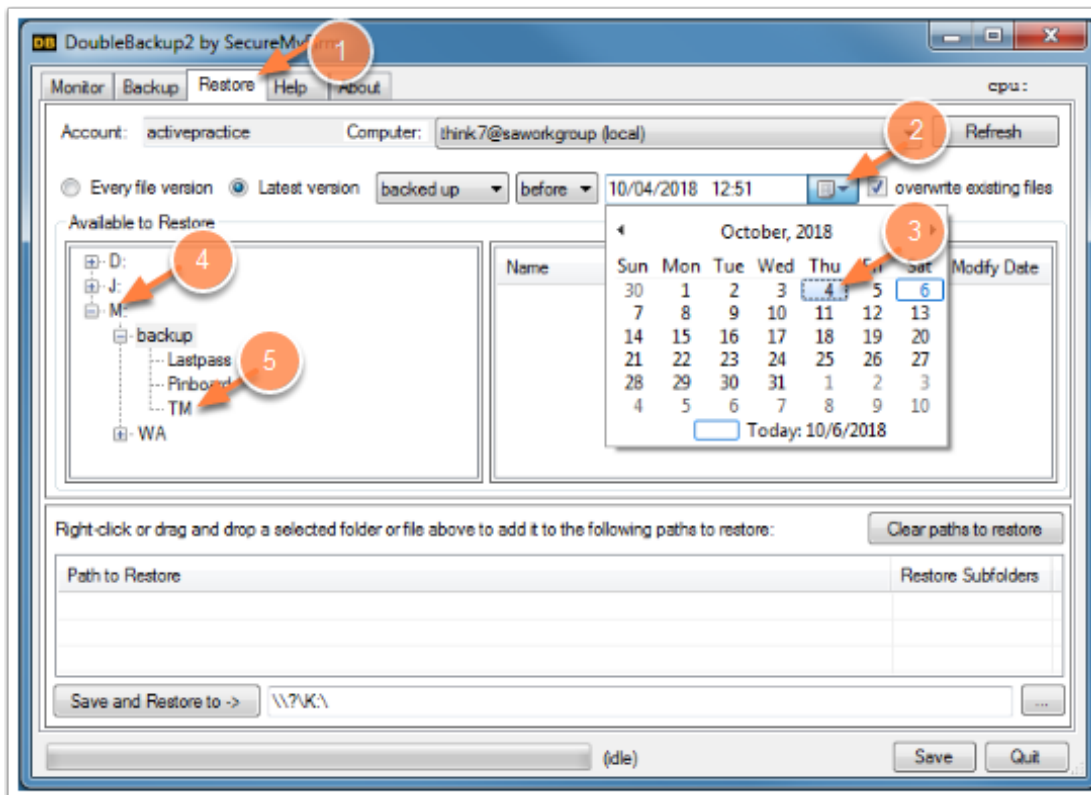
Introduction

These instructions explain how to restore old versions of one or more files or folders.

For restoring all your files or just current versions, see the **DoubleBackup Restore Guide**:
<https://securemyfirm.com/pages/help>

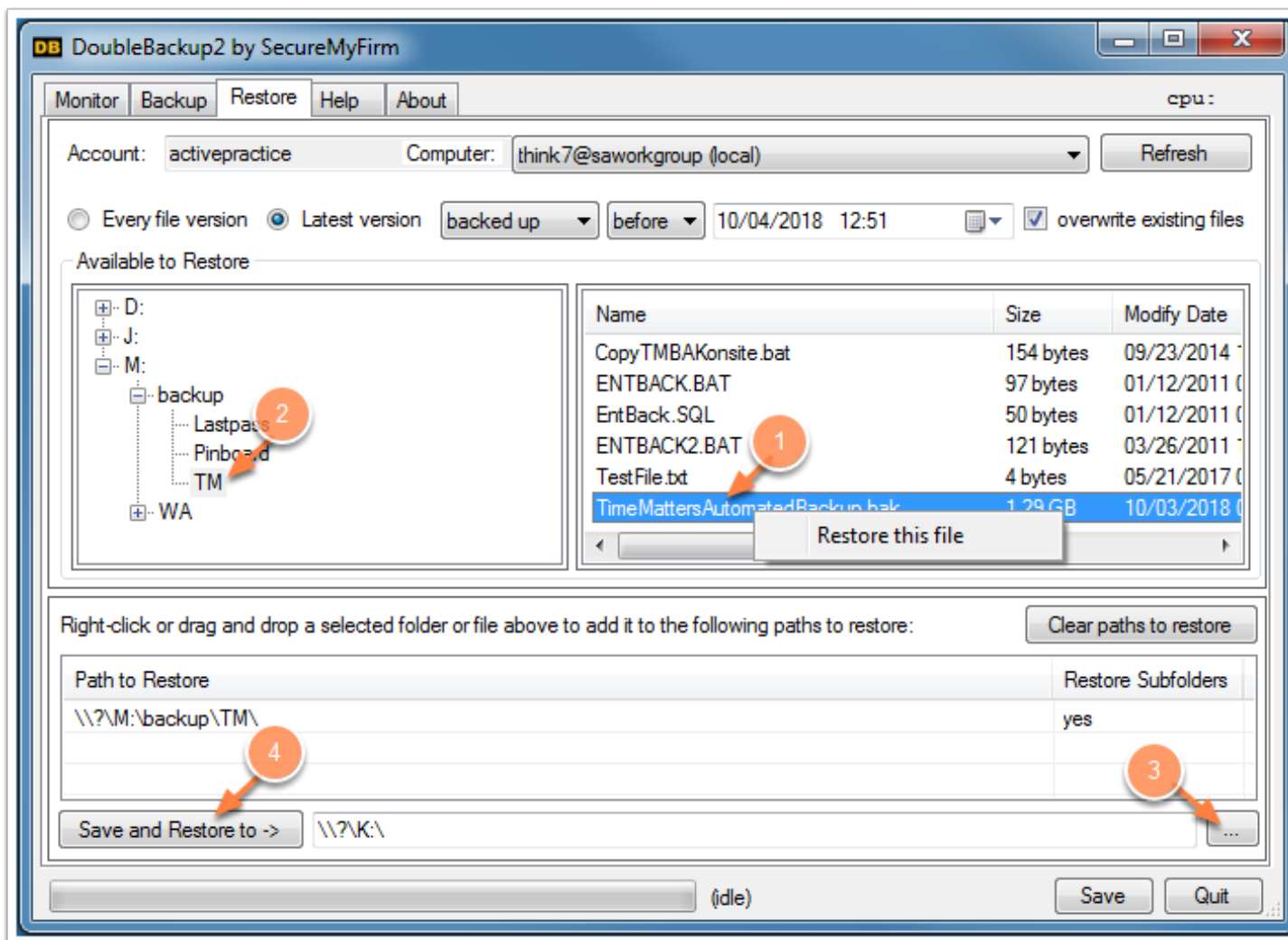
Folders and Files to Restore and Destination

1. Open DoubleBackup and click the **Restore** tab
2. To choose old file versions, click the Calendar button.
3. Click the Date of the file versions you want.
4. Expand a drive by clicking [+] and then click [+] by each subfolder to find the folder of your file(s).
5. Click the folder containing your file(s).



Restore your File(s)

1. Right-click the file to restore and click **Restore this file** (or drag it down to **Path to Restore**)
2. Repeat for any other files or folders you want to restore.
3. Click on the [...] button and choose a drive and folder to restore to.
Note: DoubleBackup restores to a temporary folder, not the original folder. You can copy the restored files to their original location later using Windows File Explorer.
4. To start the restore, click: **Save and Restore to**



Results of Restore

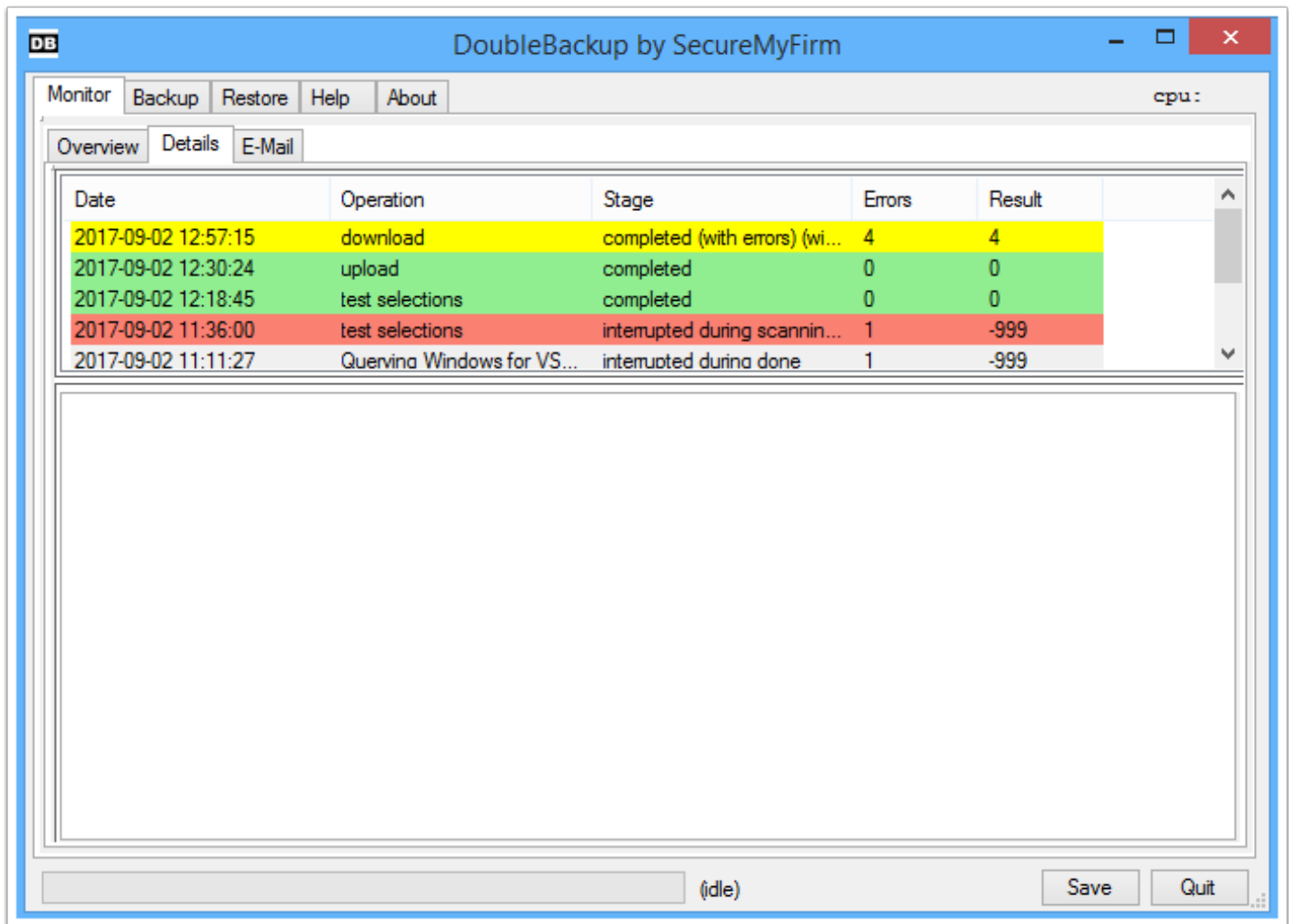
Your restored file or files are saved in subfolders of the destination folder you chose.

Restored files and folders are listed in the Details Tab of the Monitor Tab as **downloads**.

The results are color-coded. Green is completed. Yellow is completed with errors. In this sample restore, four files or folders were not restored.

Double-click to see more details about a Restore (download) or Backup (upload).

Completed with errors likely is not a problem.



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