

**Job Posting****Studio Technician**

Vancouver, Canada

Permanent part-time position (10-12 hours per week)

Remuneration: \$20/hour

Do you have a passion for glass? We are seeking a Studio Technician to work with our team and members in our East Vancouver studio. We are looking for an energetic self-starter with a passion for Not-For Profits and Co-operatives, especially in the Arts.

Reporting to the Studio Manager (SM), this is a permanent part-time position to assist with the day-to-day running of the studio. You will be engaging with co-op staff, assisting with supervising volunteers, working with studio members who include professional artists and hobbyists as well as the general public. You are a team player who can work well independently and with others while encouraging a positive environment.

This is a junior position with an opportunity to grow and learn about a vital, growing, Co-operative that offers the right candidate the possibility to truly make a difference to our membership.

**Key Duties:****Studio Maintenance:**

- Charging the Hot Shop glass furnace weekly with assistance from SM as well as completing additional charges in the evening, as directed
- Maintaining the upkeep of the studio with weekly cleaning duties
- Checking and replenishing studio supplies, as required
- Carrying out minor repairs and troubleshooting studio equipment
- Ensuring smooth running of studio operations as directed by SM
- Assisting SM with large equipment repair and special projects
- Providing support on long-term facilities planning
- Ensuring members are following studio procedures and providing guidance and instruction on use of equipment and facilities

**Administrative and Education Support:**

- Ensuring supplies are stocked for the education program
- Unloading student work from kilns, coldworking and packaging for pick up
- Assisting with Special Events including workshops, festivals and fundraising events
- Providing support to the General Manager and Financial Officer to assist with the public education programs.

Other duties as assigned.

Some evening and weekend availability required.

**Qualifications:**

- Completion of High School
- Some experience in glass art, in either Hot or Flame shop is preferred
- Comfortable using hand and power tools
- Practical knowledge of maintaining studio equipment
- Friendly, professional, and proactive
- Metal or woodworking skills are an asset.

**To apply:**

Please send cover letter and resume in .pdf format to [info@terminalcityglass.com](mailto:info@terminalcityglass.com) with TCGC Studio Technician in the subject line.

Open until filled and only candidates invited for an interview will be contacted.

**About Terminal City Glass Co-op**

Terminal City Glass Co-op (TCGC) was founded in February 2012 as Canada's first non-profit, co-operative glass arts facility. Our mandate is to provide access to high-quality glassmaking equipment and resources for the artistic development of emerging and established artists; to offer an educational glass program for the public in efforts to encourage awareness of glass as an art medium; to engage the community through events that promote glass as an art form. We offer classes in glassblowing, flameworking, beadmaking, and sandblasting for ages 16+, and encourage our students to further their exploration of glass as form of creative expression. Artists work independently out of our studio on their own individual projects and businesses. We support all kinds of community-building activities in the studio including slide shows, social events, member meet-ups, fundraisers and more.

Terminal City Glass Co-op is an equal-opportunity employer and values diversity in the workplace. We encourage applications from all qualified candidates. We particularly encourage applicants who identify as being from diverse communities, including those who identify as Black, Indigenous, and people of colour; people with disabilities; people identifying as LGBTQ2S+, and people facing economic barriers.