

## BARKLYN GRACE RETURN AND EXCHANGE FORM

Thank you for shopping with Barklyn Grace. It is extremely important to us that our customers are 100% satisfied with the products they purchase. If an item is defective and/or does not fit properly, we will accept an exchange within 30 days of the delivery date. Original shipping charges cannot be refunded.

*\*All items must be unwashed, unworn and undamaged. Items sent back with any stains including makeup, deodorant or normal wear stains, we cannot accept for an exchange. Exchanges can only be made for items of equal or lesser value.*

### STEP 1: FILL OUT THE FOLLOWING INFORMATION ABOUT THE ORIGINAL ORDER.

Name: \_\_\_\_\_ Order Number: \_\_\_\_\_ Date Placed: \_\_\_\_\_

Date Received: \_\_\_\_\_ Email used to place order: \_\_\_\_\_

### STEP 2: LET US KNOW WHERE YOU WOULD LIKE YOUR EXCHANGE ITEM SENT.

Address: \_\_\_\_\_ Apartment/ Suite Number: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

### STEP 3: LIST THE ITEMS YOU ARE RETURNING.

\*Please include product name, color and patterns as listed on our site.

QTY:	REASON FOR RETURN	PRODUCT NAME	COLOR AND PATTERN	SIZE	REFUND? (check if yes)

### STEP 4: LIST THE ITEMS YOU WOULD LIKE TO EXCHANGE FOR.

\*Please include product name, color and patterns as listed on our site.

QTY:	PRODUCT NAME	COLOR AND PATTERN	SIZE

### STEP 5: PRINT AND SEND THE RETURN FORM TO THE FOLLOWING ADDRESS.

Barklyn Grace - Returns  
4160 Torrey Lane  
Liverpool, New York 13090