



## Thank You for Hosting a Red Beans Trunk Show!

Please read the instructions below carefully for detailed information about preparing your trunk for pick-up.

On your scheduled trunk pick-up day, UPS will come to your home at 8:00 AM on Monday morning to retrieve the trunk. You will receive an email with a UPS label to print and tape on your trunk to ship it to its next destination. If you are hosting for more than one company clothing line, please be extremely cognitive when placing your label on the trunk. Tape the box neatly and securely. UPS asks that you remove the previous label from the box prior to placing the box out for retrieval. Please take care when placing the trunk box outside. Do not leave it in an area that may be affected by weather and the elements. Be sure to place it in a safe place. You are responsible for its safe return or next Hostess destination.

## Instructions for Packing Your Trunk

- To prepare your trunk for shipping to the next destination, please iron clothing as necessary. Place all garments back on hangers inside their original clear bags. We ask that you include (5) pieces of clothing per plastic bag.
- Place unused trunk worksheets and emergency Ziplock at **the bottom of the trunk.**
- Stack clear plastic bags with clothing on top of each other, this will take time to ensure a neat and proper fit. We find it best to place hangers by alternating sides of the trunk.
- Place strong heavy-duty clear packing tape on the outside of the box to ensure safe travels for the trunk. Tape the top and bottom, as necessary.
- Remove any old tape and previous shipping labels prior to placing the trunk outside for 8:00 AM Monday morning for UPS to pick up. Tape the next destination shipping label that has been emailed to you securely and neatly on the top the trunk.

**Your trunk ships out on Monday morning and all orders must also be placed online by the Wednesday following your show. This will ensure that your customers receive their clothing pieces in the (approximate) 10-12 week timeframe.**