

5764 – LawMate Keychain Audio Recorder

How to charge the battery:

- Connect the audio recorder to a PC or USB power supply with the provided USB cable
- It takes 2 hours to fully charge
- **Green light** = Charging
- **No Light** = Fully charged



How to record a continuous audio file:

- Make sure the headphones or data cable is unplugged
- Press the "unlock" button for 2-3 seconds
- Press the "horn" middle button to begin a recording
- The device is now recording an audio file
- Press the "horn" middle button again to stop the recording
- Press the "unlock" button for 2-3 seconds to turn the device off
- Wait 5 seconds before making another recording

How to record a voice-activated audio file:

- Make sure the headphones and data cable is unplugged
- On the bottom left side (on the side nearest to the green charging light) is a dip switch
- If the switch is pressed towards the up position "VOX" voice activation is on
- Press the "unlock" button for 2-3 seconds
- Tap the "horn" middle button to begin a recording
- The device is in voice-activated recording mode
- Press the "unlock" button for 2-3 seconds to turn the device off
- Wait 5 seconds before making another recording

Note: If the device runs out of power during the recording, it will finalize and save the file before the battery dies.

How to playback files on the device:

- Plug in the provided headset controller
- Press the "unlock" button for 2-3 seconds to turn the device on
- Tap the "lock" button, and the audio file will begin to play
- Press the "plus" or "minus" button on the headphone controller to select a different file
- Press and hold the "plus" or "minus" buttons on the headphone controller to change the volume
- Tap the "horn" button to delete the current playing file
- Press the "unlock" button for 2-3 seconds to turn the device off

Note: If a red light comes on that means the "horn" button was held down too long, and it is now recording a new file. To avoid this, only tap the "horn" button. The playback options will not be available if the device hasn't recorded audio files.

How to delete files on the device:

- Plug in the provided headset controller
- Press the "unlock" button for 2-3 seconds to turn the device on
- Tap the "lock" button, and the audio file will begin to play
- Press the "plus" or "minus" button on the headphone controller to change the volume
- Tap the "horn" button to "delete" the current playing file
- The next file will begin to play
- Press the "unlock" button for 2-3 seconds to turn the device off

How to set the time and date on a Windows computer:



- When the device is off, plug the device into a PC via the included USB cable
- If a “choose action” pop-up occurs, choose open to view files
- If not, go to file explorer and find the connected device
- Move your mouse anywhere in the "Root" folder without highlighting the "record" folder
- Right-click, and with the pop-up menu, go down to where it says “New”
- A 2nd pop up will appear and from here left, click to select “Text Document”
- The new "Text Document" should now be next to the "Record" folder; double-click to open it
- In the new text document, we enter our timestamp
- YEAR/MONTH/DAY/HOUR/MINUTES and SECONDS. Should look like this for the format 2016.04.13 13:30:00 = April 13th 2016, 1:30pm and 00 seconds
- Once this is entered, you will go to the top left corner and select "File," then go the "Save As" now you will need to name this document, set time, and make sure the file type is set to "Text Document" so it will display as “set time.txt” or simply “set time”
- Unplug the unit from your computer and immediately make a brief recording to make sure the time and date were saved accurately
- Plug the device back into the PC and review the recordings

How to set the time and date on a Mac:



- When the device is off, plug the device into a PC via the included USB cable
- On your desktop, a new folder will be present named “Noname”
- Select your Doc and open the "TextEdit" application
- On the top taskbar, select "TextEdit" to see a drop-down and select "Preferences"
- Under "New Document," make sure "Plain Text" is selected and make sure wrap to page is not selected
- In the new text document "TextEdit," we enter our timestamp
- YEAR/MONTH/DAY/HOUR/MINUTES and SECONDS. It should look like this for the format 2016.04.13 13:30:00 = April 13th 2016, 1:30pm and 00 seconds
- Once this is entered, you will go to the top left corner and select "File," then go to "Save As" now you will need to name this document "Set Time and make sure the file type is set to "Text Document," so it will display as “set time.txt” or simply “set time”
- Unplug the unit from your computer and immediately make a brief recording just to make sure the time and date were saved accurately
- Plug the device back into the Mac and review the recordings

How to manage and delete files on a Windows computer:



- Connect the device to the PC
- When connected, the PC will recognize the device as a removable disk
- Open the “Record” folder
- Inside will be the “Voice” folder. Double-click to open the folder
- Double-click the file you wish to play
- To delete a file, right-click and select delete from the popup menu

How to manage and delete files on a Mac:



- Connect the device to your Mac computer
- When connected, the Mac will recognize the device as a removable disk
- Open the “Record” folder
- Open the “Voice” folder
- Double-click the file you wish to play
- To delete a file, click and drag the file you wish to delete to the trash bin
- Empty the trash bin with the device still plugged into your computer to delete the file from the device permanently

Note: If the above step is not completed on a Mac, the recorded files will not be entirely deleted from the device. You will have a phantom folder containing the deleted files that can not be seen on Mac that still take up memory space. Empty the “trash bin” to clear these files, or your recorder may run out of room.

How to playback files on a Google Chromebook:




- Connect the device to the USB port of the Chromebook
- A pop-up menu may occur; if so, select “View Files”
- If a pop-up does not occur, select the “O” icon called the “App Launcher” similar to a Windows icon button located in the bottom left corner of the screen
- Underneath the “Google Drive” are “My Drive,” “Downloads,” “New Services,” and something else that may be named “Removable Drive”
- Select the “Removable Drive.” If unsure of this step. Disconnect the device from the Chromebook and see what is no longer available under Google Drive from step 4
- After selecting the “Removable Drive,” you can now navigate the folders in the main folder to find the recorded files
- Double click to play

How to playback files on an Android smartphone or tablet (No Apple Products):



- An OTG cable is required for this process. For all other steps, refer to the OTG cable guide at <https://spycentre.com/products/dual-android-otg-cable>, scroll to the bottom of the page and click on user guides
- Go to your “Device Storage,” and look for external memory. Inside will be all the files you can click on to review what was captured
- For all other steps, refer to the OTG cable guide on spycentre.com

Note:  To playback the files on these devices, you may need to download a media player that can play in WAV format. We recommend VLC Media Player.

VLC Media Player (Recommended for optimal usage)

How to download VLC Media Player on a Mac computer

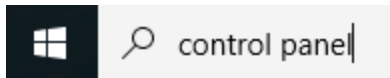
- Go to www.videolan.org and click the “Download VLC”
- It will open a new window and begin downloading
- If it does not automatically start downloading, press the “Click Here” and select one of the mirrored sites
- Once completed, a new file named VLC will be visible on the desktop
- Open the folder, and in the folder, move the VLC to the “Applications Folder” by dragging and dropping it
- Once in the “Application Folder,” the VLC player will complete the installation
- Open VLC Media Player in the “Applications Folder” and drag your video files to the “Drag Here” dialog box to open and play
- If the VLC player is not installed, a change to the security and privacy settings is needed
- To access your security and privacy, click on the Apple icon on the taskbar and select “System Preferences”
- Select “Security and Privacy”
- Make sure the lock icon on the bottom of the screen is open and set to “Make Changes”
- Select the button “Open Anyway”
- VLC will now be fully installed

How to download and use VLC Media Player on a Windows computer

- Go to www.videolan.org and click the “Download VLC”
- It will open a new window and begin downloading
- If it does not automatically begin downloading, press the “Click Here” and select one of the mirrored sites
- Once downloading has been completed, select run and install

- Once finished, a VLC icon will now be available on your PC
- To default, open a file in VLC Media Player, right-click on the file you wish to open and select “Open With,” and choose VLC
- To change all files to default, open with VLC Media Player: Right-click and choose “Properties,” then click on the “Change” button next to “Open With” and change it to VLC, then press ok. Now the files will default open with VLC

Note: If the memory folder of the recorder does not automatically open when connected to a PC, disconnect the device and perform the following.



1. Type “Control Panel” in the search bar and select “Programs”
2. Under “Default Programs,” click “Change Default Settings for Media or Devices”
3. Under “Removable Devices,” select “Open Folder” to view files
4. Save and reconnect the device to the computer

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