

**Profit and Loss Statement as of
February 28, 2017**

**Year-to-
Date**

2017 Budget

Income			
Donations			
	Convention	\$0	\$2,000
	District Contributions	\$2,826	\$6,000
	Group Contributions	\$3,098	\$17,000
	H.E.L.P. Can	\$24	\$35
	Gratitude Dinner	\$0	\$4,200
	Individual Contributions	\$285	\$2,925
	Total Donations	\$6,232	\$32,160
Ways & Means Events			
	Fund Raising Events	\$0	\$1,500
	Other Fund raising		
	Total Ways & Means Events	\$0	\$1,500
Literature Sales			
	Literature Sales	\$6,710	\$40,000
	Shipping Income	\$136	\$800
	Total Literature Sales	\$6,846	\$40,800
Other Income			
	Interest Income	\$0	\$0
	Total Other Income	\$0	\$0
	Total Income	\$13,078	\$74,460
Expense			
Donation Expense			
	Gratitude Dinner	\$0	\$1,500
	Total Donation Expense	\$0	\$1,500
Bank Charges			
	Bank Service Charges	\$85	\$750
	Cash Over/(short)	\$0	\$5
	Total Bank Charges	\$85	\$755
Committee Expense			
	Alateen Coordinator	\$0	\$25
	Archives & By-Laws	\$0	\$25
	Board Chairperson	\$8	\$60
	Alternate Board Chairperson	\$0	\$25
	Board Secretary	\$0	\$25
	Group Records	\$0	\$25
	Total Committee Expense	\$8	\$185
Institutions			
	Free Literature	\$0	\$280
	Institutions	\$10	\$0
	Total Institutions Committee Expense	\$10	\$280
Literature			
	Travel	\$0	\$400
	Total Literature	\$0	\$400
Programs			
	Monthly Meeting Refreshments	\$7	\$85
	Monthly Meeting Rent	\$0	\$330
	Total Programs	\$7	\$415
Public Information			
	Free Literature	\$0	\$300
	Public Information - Other	\$0	\$0
	Total Public Information	\$0	\$300
Treasurer			
	Travel	\$40	\$500
	Total Treasurer	\$80	\$500
Spanish Liaison			
	Spanish Liaison	\$0	\$25
	Total Spanish Liaison	\$0	\$25

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Volunteer Coordinator			
	Volunteer Coordinator	\$0	\$0
	Total Volunteer Coordinator	\$0	\$0
Ways and Means			
	Fund Raising Events	\$0	\$1,000
	Other fundraising		
	Total Ways and Means	\$0	\$1,000
Web			
	Website/email	\$29	\$500
	Total Web	\$29	\$500
WSO Liaison			
	WSO Liaison	\$0	\$200
	Total WSO Liaison	\$0	\$200
Literature Costs			
	Free Literature, Service Center	\$0	\$75
	Literature Purchases	\$2,272	\$31,600
	Shipping Expense	\$121	\$1,000
	Literature Costs	\$2,392	\$32,675
Answering Service			
	Answering Service	\$496	\$3,000
	Total Answering Service	\$496	\$3,000
Mileage Reimbursement			
	Employee Mileage	\$35	\$300
	Volunteer Mileage	\$0	\$250
	Total Fuel/Mileage Reimbursement	\$35	\$550
Insurance Expense			
	Insurance Expense	\$0	\$1,800
	Total Insurance Expense	\$0	\$1,800
Office Expense and Supplies			
	Office Exp. and Supplies	\$198	\$1,000
	Software	\$0	\$200
	Hardware	\$62	\$200
	Total Office Exp. and Supplies	\$259	\$1,400
Office Repair & Maintenance			
	IT Support	\$0	\$500
	Office Repair & Main	\$0	\$250
	Total Office Repair & Main	\$0	\$750
Payroll Expense			
	Payroll Service Fees	\$0	\$55
	Payroll Tax Expense	\$213	\$600
	Salary	\$2,451	\$15,000
	Workers Comp Exp.	\$0	\$550
	Total Payroll Expenses	\$2,664	\$16,205
Service Center Expense			
	Postage, Mailing Service	\$0	\$400
	Rent Service Center	\$690	\$9,270
	Telephone/Internet	\$306	\$2,000
	CPA - Annual Tax Returns	\$0	\$250
	Total Service Center Expense	\$996	\$11,920
Taxes and License			
	Taxes & License	\$0	\$100
	Total Taxes & License	\$0	\$100
TOTAL EXPENSES		\$7,061	\$74,460
TOTAL INCOME		\$13,078	\$74,460
NET INCOME		\$6,017	\$0