

Bygones Victorian Street

St. Marychurch, Torquay, Devon TQ1 4PR

HEALTH AND SAFETY RISK ASSESSMENT FOR SCHOOL, STUDENT AND GROUP VISITS

Groups visiting Bygones should read and familiarise themselves with this document.

In accordance with statutory Health and Safety legislation Bygones has carried out the following risk assessment.

Below we set out the potential hazards and how with the assistance of lead members of groups these risks can be reduced.

GROUND FLOOR SHOP/RECEPTION:

| HAZARD | CONTROL MEASURES | RISK |
|-------------------------|--|-------------|
| ENTRANCE ONTO MAIN ROAD | LEADERS TO ENSURE THEIR GROUP STAYS INSIDE THE SHOP AREA | LOW |
| COBBLED FLOOR | CARE TO BE TAKEN WHEN MOVING AROUND THE SHOP AREA | LOW |
| MERCHANDISE | ALL GOODS SATISFY REGULATORY SAFETY STANDARDS. GROUP LEADERS ASKED TO SUPERVISE CHILDREN WHEN IN RETAIL AREAS. | LOW |

GROUND FLOOR VICTORIAN STREET:

| HAZARD | CONTROL MEASURES | RISK |
|---|---|-------------|
| COBBLED FLOOR, MODELS AND FREESTANDING DISPLAYS WITHIN STREET. | CARE TO BE TAKEN WHEN MOVING AROUND STREET | LOW |
| SOME SHOPS LIT WITH LOW LIGHTING FOR EFFECT | LEADERS TO BE AWARE OF THE DIFFERENT LIGHTING | LOW |
| STREET LIGHTS FLASH ON AND OFF DURING THUNDER AND LIGHTNING SOUND EFFECTS | LEADERS TO BE AWARE OF THE DIFFERENT LIGHTING | LOW |

THE PERIOD ROOMS:

| HAZARD | CONTROL MEASURES | RISK |
|---|--|-------------|
| ACCESS AND EXIT BY STAIRWAY | USE BANISTERS IF REQUIRED. ONE WAY FLOW IN OPERATION | LOW |
| SOME SHOPS LIT WITH LOW LIGHTING FOR EFFECT | LEADERS TO BE AWARE OF THE DIFFERENT LIGHTING | LOW |

THE STAIRS LEADING TO CAFÉ AND THIRD LEVEL:

| HAZARD | CONTROL MEASURES | RISK |
|---------------|--|-------------|
| STAIRWAY | USE BANNISTER IF REQUIRED | LOW |
| TANK ENGINE | ACCESSIBLE FROM A FEW STEPS. ALL MOVING PARTS ARE WIRED IN POSITION AND PADDED. CUSTOMERS ARE REMINDED NOT TO ATTEMPT TO MOVE THESE WIRED PARTS. | LOW |

CAFÉ:

| HAZARD | CONTROL MEASURES | RISK |
|--|-------------------------|-------------|
| FREESTANDING TABLES AND CHAIRS IN CENTRE | GENERAL AWARENESS | LOW |

TRENCH:

| HAZARD | CONTROL MEASURES | RISK |
|---|--|-------------|
| VERY LOW LIGHTING FOR EFFECT AND SMALL AREA OF SOFT FLOORING. LOUD SOUND EFFECTS. | ONE WAY FLOW IN OPERATION. WARNING ON ENTRANCE | LOW |

TOILETS:

| HAZARD | CONTROL MEASURES | RISK |
|-----------------|---|-------------|
| SLIPS AND TRIPS | CLEANED AND MAINTAINED ON A REGULAR BASIS. SCHOOL LEADERS ASKED TO SUPERVISE CHILDREN USING FACILITIES. | LOW |

GENERAL:

| HAZARD | CONTROL MEASURES | RISK |
|------------------|--|------|
| FIRE | SITE FULLY ALARMED AND REGULARLY TESTED. STAFF TRAINED IN EMERGENCY PROCEDURES. | LOW |
| STAIRWAYS | USE BANNISTER IF REQUIRED | LOW |
| LOSS OF LIGHTING | AUTOMATIC EMERGENCY SYSTEM IN PLACE. REGULARLY CHECKED | LOW |
| MAINTENANCE | BUILDING AND DISPLAYS REGULARLY CHECKED AND MAINTAINED | LOW |

CONCLUSION:

THE VISITOR IS PRIMARILY A SPECTATOR AND THE SUBJECT MATTER OF THE VISIT IS NOT OF A HAZARDOUS NATURE. PROVIDING THE CLEARLY DEFINED ACCESS GUIDELINES ARE NOT BREACHED THEN THERE ARE NO SIGNIFICANT RISKS INVOLVED.

DISABLED ACCESS:

BYGONES IS HOUSED IN A 1920'S CONVERTED CINEMA. ACCESS TO THE MAIN EXHIBITION WHICH IS ON THE GROUND FLOOR IS ACCESSIBLE TO WHEELCHAIRS. ENTRANCE AND EXIT RAMP IS AVAILABLE. PLEASE TELEPHONE FOR FURTHER DETAILS.