

P I P E R & S K Y E

we love what we're made of

ENVIRONMENTAL POLICY

Piper & Skye has agreed to abide by moral and ethical values in the management of the Company, based on fairness, honesty, transparency and in respect with the standards in force at the national and international level. Therefore the Company expects its Suppliers, Partners and Team Members to respect and adhere to the same philosophy, respecting and enforcing such principles in the management of their own Companies.

It is understood that the Piper & Skye Environmental Policy requires all partners of the organization to respect any national or international law, as well as the Conventions of the International Labor Organization, the Universal Declaration on Human Rights, the guiding principles of the OECD and the principles of the Global Compact. In case of conflict, the highest standard rule shall apply.

Environmental Sustainability Mission Statement

To significantly reduce the ecological impact of luxury goods and consumption through minimal energy and water consumption, as well as a reduction in waste, while encouraging customers and staff to consider the full life-cycle of their Piper & Skye leather goods through the issuing of post-consumer information and introducing interactive consumer programs and campaigns. We aim to work only with suppliers and stakeholders who share our environmental values and who are making efforts to improve their own sustainability practices to encourage a broader reduction in environmental impact and the preservation of our planet's resources.

Piper & Skye will be transitioning to utilize [Microsoft Sustainability](#), in order to record, report, and reduce our environmental impact.

Energy Use

- Lights-out Policy. Adopt an internal policy that encourages employees to turn off lights, computers, and other equipment at the end of the workday and otherwise when not likely to be in use.
- Don't leave appliances on standby, turn off computer screens (when not in use), microwaves (at end of day)
- Energy-efficient Systems. Use other energy-efficient lighting (LEDs) and heating, ventilating and air conditioning systems to the extent this can be decided or influenced by Piper & Skye.
- Use natural lighting as much as possible to avoid the use of electrically powered lights.

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Employee Travel

- Energy-efficient Commuting. Encourage employee use of car-pooling, walking or bikes, or take other measures to reduce the energy consumed by employee commuting or other travel.
- Flexible Work Arrangements. Provide flexible work arrangements, such as early or late hours, compressed work week, telecommuting or other practices to eliminate or reduce employee-commuting time.
- Teleconferencing. Adopt guidelines on the use of web, telephone and/or video-conferencing and other means to avoid unnecessary travel and associated carbon emissions.

Product Deliveries

- Reduce the amount of packaging used for product deliveries to the minimum needed to protect products from damage. Use biodegradable packaging. Use durable reusable shipping containers.
- Order office supplies in bulk to save emissions on delivery and packaging.
- Choose transport vehicles based on the size of items being transported, to reduce the amount of unnecessary emissions being produced. Items being transported vary from sample jeans to shipment crates. ie. moto, tuk tuk, bus, taxi, mini van, small truck.
- Inbound freight or shipping will be transported via the lowest environmental impact methods (such as avoiding shipment by air transport).
- Outbound freight or shipping will be transported via the lowest environmental impact methods
- Select couriers that have established a low environmental impact and are working towards carbon neutrality.

Paper Use

- Use only 100% recycled paper for in-house office printing. Institute double-sided copying at least for internal documents. Narrow the margins on documents to conserve paper.
- Recycle discarded mixed office paper and corrugated materials.
- Use only responsibly sourced, sustainable SFI and/or FSC certified paper materials, packaging, and other timber-based products.

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Waste Management

- Conduct an internal education session on the proper use of the following bins to ensure the materials in each bin are disposed of correctly;
 - Paper and cardboard recycling bin
 - Plastics and other recyclables
 - Compost
 - General waste
 - Soft plastics (eg. plastic bags, cling wrap, product wrapping, etc)
 - Ink cartridge bin to collect, refill and reuse
- Make a list/chart for each bin to explain what can go in. Ensure recycling items are clean and dry.

Single Use Plastic Free Office

- Eliminate the use of disposable coffee cups and takeaway food packaging
- Ensure the office is fully equipped with:
 - plates
 - bowls
 - cutlery
 - coffee mugs
 - glasses
- No plastic bag rule - promote reusable durable canvas tote bags. Have some bags stocked in the office for staff to borrow when running errands.
- No straws for drinks.
- No single use plastic water bottles - organize a bottle-free water cooler for office use.
- Buy glass bottled milk instead of plastic.
- Buy bulk tea and coffee supplies locally, to reduce packaging and emissions.

General Waste Reduction

- Donate unwanted or outdated furniture, machinery and clothing – charity shops, schools, local businesses.
- Implement a waste reduction and management system for the office. Educate all staff on how to correctly use the system. Including: recycling, biodegradable, non-recycling.

Water Use

- Use natural rain water for in-house use.
- Scrape, rather than rinse, dishes prior to washing.

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- Replace single-flush toilets with dual-flush toilets. Regularly check for leaks and fix them immediately.
- Talk to staff about your water savings initiatives. Encourage staff to contribute to water saving ideas. Discuss water efficiency at team meetings.
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Chemical Use

- Change over all chemical cleaning products to be eco-friendly and natural.

Partners / Suppliers / Organisation

- Prioritize partnering with companies, organizations and suppliers with similar environmental goals.