

# SCHOOL SELF-EVALUATION FOR ADMINISTRATORS

## RESOURCE 13: COLLECTION OF EVIDENCE

	Systematic classroom observation	'Trawls' of pupils' work by management	Systematic recording and analysis of assessment and achievement data
Does it happen in my school? (Yes/No/ Don't know)			
When does it happen?			
Who does it? (Senior staff and who else?)			
How are the results recorded?			
To whom are they reported?			
Does the evidence definitely inform planning and future action?			
Is this area examined systematically in your school?			
Is this information shared with governors? (Y/N)			

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	Use of 'value added' measures in judging achievement	Recording and analysis over time of behaviour incidents	Recording over time of extra-curricular provision	Recording and analysis of attendance patterns
Does it happen in my school? (Yes/No/ Don't know)				
When does it happen?				
Who does it? (Senior staff and who else?)				
How are the results recorded?				
To whom are they reported?				
Does the evidence definitely inform planning and future action?				
Is this area examined systematically in your school?				
Is this information shared with governors? (Y/N)				

	Questionnaires on satisfaction and attitudes among pupils	Questionnaires on satisfaction and attitudes among parents	Questionnaires on satisfaction and attitudes among teachers	Systematic recording of evidence of the quality of home-school relationships
Does it happen in my school? (Yes/No/ Don't know)				
When does it happen?				
Who does it? (Senior staff and who else?)				
How are the results recorded?				
To whom are they reported?				
Does the evidence definitely inform planning and future action?				
Is this area examined systematically in your school?				
Is this information shared with governors? (Y/N)				

	Systematic recording of evidence of relationships with the community	Systematic management, by a designated senior person, of staff professional development	Management of inclusion – by ability, race, gender, age
Does it happen in my school? (Yes/No/ Don't know)			
When does it happen?			
Who does it? (Senior staff and who else?)			
How are the results recorded?			
To whom are they reported?			
Does the evidence definitely inform planning and future action?			
Is this area examined systematically in your school?			
Is this information shared with governors? (Y/N)			