

CANYON CHARTER SCHOOL
COMPUTER USE AGREEMENT

Canyon Charter has fortunately been able to acquire technology in the form of laptops, tablets, and Chromebooks. In order to assure that students gain the most benefit from these devices and that they last for several years, the Digital Learning Committee and Administration have come up with a User Policy for proper use of the devices. The following is the User Policy for proper use of school-owned devices:

Procedures for checkout from cart and use of laptop computer:

- Once a student checks out a laptop from the cart, he/she is responsible for the proper care and use of the laptop.
- Device use, including all Internet searches, must be for **educational purposes only**.*
- Students in grades 1st-5th have individual @mymail.lausd.net accounts to work on classroom related assignments as well as to sign in to online programs (G Suite for Education, Typing Club, Benchmark Assessments etc). **Accounts are not personal accounts*
- Students should never share their usernames or passwords with fellow students. Students should never use someone else's account. Parents and teachers have access to their child's account to be able to monitor student activities.
- Computer settings may not be modified. (Do not change wallpaper backgrounds, "themes" on Chrome Browser, add extensions without permission, or visit websites that are not approved by teacher).
- Should a device become damaged due to student neglect, parents will be responsible for the market price of parts and cost of labor. *Neglect: Dropping a device due to holding the device above shoulder level, not using two hands to hold the device, walking around the class while the device is open (laptops), incorrect connecting and disconnecting of headphones, as well as physical damage to device.
- Failure to abide by the Computer Use Policy expectations may result in a student's access to digital hardware/software being limited.

Please sign and return to your child's teacher as soon as possible.

Thank you,
Nicole Sheard, Principal

My child and I have read the Laptop Policy. We understand and will abide by the usage policy for the laptop computers and hardware/software on campus.

Print Student's Name

Parent Signature

Grade