



## HOW TO CONSIGN WITH US

### *Things you need to know/FAQ's:*

1. **WHAT'S MY PERCENTAGE?** Consignors' receive **40% of the Selling Price** of their Goods.
2. **WHAT DO WE ACCEPT?** Designer goods in the form of apparel, footwear, bags, jewellery and sunglasses.
3. **PRICING/SALES:** A stylist will assess your items best suited for selling and price them accordingly. Please recognise that stock is selected on many variables (e.g. Season appropriate/low-high amounts of similar items/size to suit consumers).
  - The Collective Boutique reserves the right to set initial prices and to reduce the price of items when necessary without needing to contact the consignor.
  - It is in the best interest of both TCB and consignors to gain the maximum price as a preloved item in a reasonable amount of time.
4. **WHEN CAN YOU HAVE YOUR ITEMS ASSESSED?** Items are now being assessed **in store only**. Appointments can be made **WEDNESDAY – SATURDAY 11.30 a.m. – 4.30 p.m.** If these times don't suit, please contact a stylist to arrange an alternative appointment.
5. **IDENTIFICATION:** A Primary Source of ID with photo attached is required for our records. Unfortunately no ID means you are unable to leave your goods with us.
6. **PAYING OUT CONSIGNORS:** When an item(s) is sold, you will be contacted early in the next month via e-mail to inform when your profit is ready for collection.
7. **HOW LONG DO WE KEEP ITEMS?** We will do our best to sell your items over a 2 – 3 month period. If necessary, Goods will gradually be discounted in moderation over this time to help them sell. If unfortunately your items do not sell you will be contacted to collect them as returns.
8. **UNCLAIMED PAYMENT/GOODS:** Once you have been contacted to collect your unsold items, they will be held in the backroom for one month. If you fail to pick them up after this time and numerous attempts to do so, your items will be donated to disadvantaged families at Prahran Community Learning Centre.
9. **CONTACTING/COMMUNICATING:** Our primary method of contacting consignors is via email.
10. **DAMAGED GOODS:** The Collective Boutique prides itself on being an upmarket and sought after Boutique. We will take all due and reasonable care to look after your goods. However on rare occasions items may become damaged due to being tried on. Under these circumstances your goods will be withdrawn from sale and returned to you immediately.
11. **ONLINE SALES:** Please note, photos of your items may be used for online content to increase the sales.

I have read and agree to follow the T&C's above relating to becoming a consignor at The Collective Boutique.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_