

# Delaware Business Incorporators, Inc.

3422 Old Capitol Trail, Suite 700 Wilmington, DE 19808

Telephone: 302-996-5819 or 1-800-423-2993 - Monday thru Friday from 8:30 am to 5:00 pm EST

Fax Order Form to: 302-996-5818 or 1-800-423-0423
Secure Order Online: <a href="www.DelawareBusinessIncorporators.com">www.DelawareBusinessIncorporators.com</a>
Scan/Email Order Form to: <a href="mailto:support@dbiglobal.com">support@dbiglobal.com</a>

## **NEW COMPANY ORDER FORM**

(All States including Delaware)

2 <sup>nd</sup> Choice:	3 <sup>rd</sup> Choice:	
Type of Entity: LLCStock Corporation	Close Corporation _	Non-Profit Corporation Public Benefit Corp.
What State would you like to incorporate in? [ ] Delay	ware [ ] Other:	Date of Formation:
Enter the Name and Address of the initial member or dir	rector for certificate below (D	elaware LLCs allow NO members to be listed):
1		
2		
3		
Name of Contact Person:	Emai	il:
Phone:	Alt F	Phone:
Billing Address:		
City/State/Zip/Postal/Code/Country:		
Check if same as billing. Shipping Address: (No P	O Boxes):	
City/State/Zip/Postal/Code/Country:		
declare as <u>"Disregarded Entity"</u> or partnership for tax p	urposes. Stock corporations	pent. LLCs will be formed with <u>Perpetual Existence</u> and w will be formed with the <u>General Purpose Statement</u> , wit al year end will be <u>December</u> unless otherwise indicated
Special Instructions:		

### FEE SCHEDULE and PAYMENT INFORMATION

SERVICES INCLUDED IN PACKAGES	Bronze Package	Silver Package	Gold Package	Platinum Package
TAGRAGES	\$135	\$295	\$395	\$695
Corporate name check & clearance	X	X	X	X
State of Delaware filing fee included	Х	X	X	Х
State filing fee (not Delaware)	Additional – see attached	Additional – see attached	Additional – see attached	Additional – see attached
Preparation of certificate of incorporation/formation	Х	X	X	Х
Electronic filing of certificate	X	Χ	Х	Х
Stamped certificate of incorporation emailed to you in 1-3 business days	X	X	X	Х
FREE shipping of your documents within US (*additional fees for international shipping)	Х	X	X – *Additional fee for shipping to international addresses based on 6 lb. weight	X – *Additional fee for shipping to international addresses based on 6 lb. weight
Registered agent service for first 12 months included FREE	Х	X	X	X
Compliance Kit		Digital version delivered via email	Physical version	Physical version
20 customized certificates		X – Sent via email	X	X
Customized "hot-stamped" binder with name in gold			Х	Х
Matching slipcase			Х	X
1 5/8" metal embossing seal			X	X
Six position tabs			Х	X
Minute & bylaws template in Word .doc format		X – Sent via email	Х	Х
Preparation of form to obtain EIN		Χ	Χ	Х
Certified copy of certificate			X	Х
Certificate of incumbency (aka banking resolution)				X
Apostille for one Hague-member country OR gold -sealed certificate				X
Delaware corporate law book (current edition) includes LLC and corporation statutes				Х
TOTAL:	\$135	\$295	\$395	\$695

[ ] State Filing Fees: Indicate State (not Delaware):			-
Additional Services:			
[ ] Delaware Mail Forwarding – maximum 3 pieces per month – postage and handling additional – per year		95	
[ ] Delaware Virtual Office with Lease (includes 25 pieces of mail per month) postage and handling additional –	per year	\$ 900	

GRAND TOTAL (package fee = \$\_\_\_\_\_

**Delaware Registered Agent Services:** Registered agent service for Delaware is \$100 for US billing addresses and \$120 for non-US billing addresses. FIRST YEAR IS INCLUDED WITH PACKAGE. Billing starts on the first anniversary year of your company formation. **All Other States Registered Agent Services:** Registered agent service for all other states is \$165.00/year per state. Be sure to add the first year to your order.

**Shipping:** Shipping to a US address is FREE. Shipping surcharges MAY apply for international locations. We will contact you prior to processing your order if surcharges will apply.

PAYMENT INFORMATION:						
[ ] I authorize DBI to charge my credit card: [	] Visa [	] Mastercard [	] Disco	ver [	] American Express	
Credit Card Number:		Exp. Date	e:		_Security Code:	
[ ] I am making my payment by Western Union or Bank Wire Transfer. <b>Please add \$45.00 to your order</b> . Please scan/email or fax your remittance advice or money transfer details. Scan/email to: <a href="mailto:support@dbiglobal.com">support@dbiglobal.com</a> or FAX to: 302-996-5818.						
CARDHOLDER NAME:	AUTHC	ORIZED SIGNATUI	RE: X			

# FAX TO 302-996-5818 OR SCAN/EMAIL TO: support@dbiglobal.com

TERMS AND CONDITIONS: Delaware Business Incorporators, Inc. (hereafter DBI) is a service company. DBI does not maintain Attorneys or Tax Accountants on staff and cannot furnish legal or tax advice. DBI expressly disclaims any liability for relying on authorizations, instructions or information provided by a party who represents himself or herself as the person authorized by the entity in question to request or execute the filing ordered. All information supplied and filing services provided are intended to provide a convenient method for completing and filing documents with the appropriate state authorities and related agencies. The information provided by DBI is of general application and for informational purposes only. It is not intended to replace the advice of an attorney or tax accountant and does not constitute individualized legal advice, legal service, or tax advice, and no representations or warranties, express or implied, are given regarding the legal, tax or other consequences resulting from the use of our services, including but not limited to information and/or forms. The information supplied by DBI is supplied only with the understanding that DBI and its employees, agents and/or representatives are not engaged in rendering legal services, legal advice, or tax advice. DBI expressly disclaims any liability, loss or risk incurred as a consequence, directly or indirectly, of the use and application of any of the contents of this information. DBI will provide the first 12 months of Delaware Registered Agent service for free on purchase of a Delaware new entity registration package. Client acknowledges by his/her signature above that a Registered Agent service renewal fee shall be due in the anniversary month of formation in order to continue DBI's service as Registered Agent. It is the client's responsibility to notify DBI of any change of client's contact information immediately. DBI will forward Service of Process received as Registered Agent to client's last known address if client has paid for renewal of Registered Agent services. Should DBI be unable to contact client due to client's failure to notify DBI of a change in client's contact information, DBI will not be held responsible for any legal consequences, including but not limited to default judgements found against client. Client further acknowledges that all corporations, LLCs and other entities must pay may have to pay a Franchise Tax and file an Annual Report each year. Client acknowledges by his/her signature above that it is the client's responsibility to pay said taxes and/or file annual reports. DBI will not be held responsible for client's charter being declared VOID or Forfeit, or for loss of "Good" Standing" status, nor will DBI be held responsible for any penalties, late fees or interest incurred. For Registered Agent Service, requests for Cancellation of Service or Notice of Dissolution or Cancellation of Charter must be received no less than 30 days before the desired cancellation date. Resident Agent Fees are not refundable in full, in part or pro-rata. Orders for Cancellation or Dissolution of charter should be received by December 1st of the year of closure to avoid additional tax liability. DBI reserves the right to refuse service or order fulfillment, with notice at time of refusal, at its discretion, for reasons including but not limited to: any order for which incomplete information or instructions are provided; any order for which a request for further information or instructions made by DBI subsequent to receipt of order form is not honored; and any order for which payment is insufficient to cover all costs. Payment in full is due in advance of execution of services. If Client's credit card, check or money transfer proves invalid or insufficient client agrees to pay in full for the services ordered by any method necessary. DBI will rely on the money transfer proves invalid or insufficient, client agrees to pay in full for the services ordered by any method necessary. DBI will rely on the information provided on order form and instructions received from the client to fill out, sign on behalf of the client and file documents required to register a new company in the state selected plus any other services ordered. Depending on services ordered, some additional information may be required after receipt of order form. Certificates for new company registration vary from state to state and there is no guarantee when the state will process the order. DBI will process all orders on a first come first served basis. Processing time for services requested in other states and municipalities varies, please contact a DBI Incorporation Specialist for an estimate. Expedited service is available on request for an additional (REVISED 1FEBRUARY2019) charge. By signing above, I agree to the Terms and Conditions.

### ADD STATE FILING FEES

STATE	LLC DOMESTIC FILING FEES	CORPORATION DOMESTIC FILING FEES
Alaska	\$ 250.00	\$ 250.00
Alabama	290.00	250.00
Arkansas	45.00	45.00
Arizona	85.00	95.00
California	140.00	175.00
Colorado	50.00	50.00
Connecticut	120.00	300.00
Delaware	Included	Included
DC	270.00	270.00
Florida	125.00	70.00
Georgia	200.00	200.00
Hawaii	78.50	78.50
Iowa	50.00	50.00
Idaho	120.00	120.00
Illinois	650.00	285.00
Indiana	98.00	108.00
Kansas	160.00	85.00
Kentucky	40.00	50.00
Louisiana	135.00	110.00
Massachusetts	530.00	325.00
Maryland	255.00	255.00
Maine	225.00	195.00
Michigan	150.00	160.00
Minnesota	155.00	160.00
Missouri	51.25	59.75
Mississippi	54.00	53.00

#### PLEASE NOTE:

We will add the state filing fees to your order.

Unless you indicate otherwise, Delaware Business Incorporators, Inc. will be your registered agent for the state(s) you choose. Our annual fee is \$165.00 per state except Delaware. Our Delaware registered agent fee is \$100 for US billing address and \$120 for non-US billing address. First 12 months FREE for Delaware formed companies. State fees subject to change without notice.

STATE	LLC DOMESTIC FILING FEES	CORPORATION DOMESTIC FILING FEES
Montana	\$140.00	\$140.00
North Carolina	227.00	227.00
North Dakota	135.00	100.00
Nebraska	114.00	67.00
New	102.00	102.00
Hampshire		
New Jersey	130.00	130.00
New Mexico	50.00	200.00
Nevada	475.00	775.00
New York	200.00	135.00
Ohio	199.00	199.00
Oklahoma	105.00	55.00
Oregon	100.00	100.00
Pennsylvania	125.00	125.00
Rhode Island	156.00	236.00
South Carolina	145.00	335.00
South Dakota	150.00	150.00
Tennessee	309.00	105.00
Texas	310.00	310.00
Utah	140.00	140.00
Virginia	103.00	80.00
Vermont	125.00	75.00
Washington	260.00	260.00
Wisconsin	130.00	100.00
West Virginia	100.00	50.00
Wyoming	100.00	100.00

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