



2020-2022 Application for Citizen Appointments to Boards and Committees

GET INVOLVED IN AN ELGIN COUNTY BOARD OR COMMITTEE

Volunteering on a board or committee is a great way to share your ideas, expertise and enthusiasm with your local government. As a member, you will be able to provide advice to County Council and staff and contribute to the development of policies, programs and initiatives that will help enhance Elgin County. Whatever your area of interest, there is a board or committee that would benefit from your input and involvement.

Residents and Business Owners of Elgin County are encouraged to apply for the following Boards or Committees:

COMMITTEE: Terrace Lodge Redevelopment Fundraising Committee	# Vacancies: 10
<p>Mandate</p> <p>To assist the Terrace Lodge Redevelopment Project Steering Committee to meet its project targets, including working with staff and volunteers to recommend goals and objectives of the fundraising initiatives:</p> <ul style="list-style-type: none"> • Recommend and draft a Fundraising Plan and Fundraising Target that supports and encourages community engagement with Terrace Lodge Redevelopment Project both the short and long-term, for approval by the Terrace Lodge Redevelopment Steering Committee; • Support the staff and volunteers to identify, research, solicit, foster and steward major prospect and donors so as to build a pipeline of project specific support; • Assist with the development and cultivation of mutually supportive fundraising partnerships with local community groups and organizations; • Monitor and evaluate progress in meeting fundraising targets and return on investment; • Oversee the formation/review of policies and procedures associated with fundraising activities so that they are conducted in accordance with County of Elgin Policies; • Create and recommend fundraising policies that ensure that fundraising best practices are maintained and that committee's program is donor-centric; • Promote and support fundraising events/activities by attending, volunteering and/or giving monetary/in-kind assistance to the level that committee members are able; • Review and recommend levels of sponsorship recognition and evaluate methods of donor recognition and stewardship opportunities so that all donations of time and money are recognized appropriately. <p>The Committee shall consist of representatives of the Councils or a member of the public of Elgin's seven (7) Local Municipalities including:</p> <ul style="list-style-type: none"> - One (1) Member of Municipality of Central Elgin; - One (1) Member of Municipality of Bayham; - One (1) Member of Township of Malahide; - One (1) Member of Town of Aylmer; 	

- One (1) Member of Municipality of Dutton Dunwich
- One (1) Member of Municipality of West Elgin; and,
- One (1) Member of Township of Southwold

- One (1) Member of the Terrace Lodge Auxiliary;
- A minimum of four (4) and a maximum of ten (10) members from local service groups, local businesses, and the community that represent the catchment area;

The Committee is also recruiting volunteers who will assist with raising funds but are not voting members and are not therefore required to attend regular Committee meetings.

Citizen appointments to Committees must be at least 18 years or older, and be one of the following:

- (i) A Canadian Citizen; or
- (ii) Permanent Resident, a person who has been given permanent resident status by immigrating to Canada but is not a Canadian Citizen, and has resided in Elgin County for at least one year;
- (iii) Appointees must maintain residence in the County of Elgin for the duration of their term of Committee

Current Vacancies:

- One (6) members-at-large – from local service groups, local businesses, and the community that represent the catchment area;
- One (1) representative from the Municipality of Bayham
- One (1) representative from the Township of Southwold
- One (1) representative from the Municipality of Dutton Dunwich
- One (1) representative from the Municipality of West Elgin
- Non-Voting Volunteers – No Limit

ALL APPLICATIONS MUST BE SUBMITTED TO:

Corporation of the County of Elgin
c/o County CAO/Clerk
450 Sunset Drive, St. Thomas, ON. N5R 5V1
Phone: 519-631-1460 Fax: 519-633-7661
or e-mail to: cao@elgin.ca

2020 - 2022
Application for Citizen
Appointments to Boards and
Committees

***PLEASE NOTE THAT THIS APPOINTMENT WILL BE FOR THE
BALANCE OF 2022 ONLY.**

COMMITTEE & POSITION

APPLICANT INFORMATION

Name:

Address:

Home Phone:

Email Address:

Are you a resident or business owner in Elgin County?

- ☐ Yes
☐ No

Are you 18 years of age or older?

- ☐ Yes
☐ No

Are you applying to be an appointed Committee Member or a Non-Voting Committee Volunteer?

- ☐ Committee Member
☐ Volunteer

QUESTIONNAIRE

Why are you interested in becoming a member/volunteer on the Terrace Lodge Fundraising Committee?

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Briefly describe your current and past community or volunteer involvement.
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Briefly describe skills or experience relevant to the Terrace Lodge Redevelopment Fundraising Committee.
What strengths will you bring to the Terrace Lodge Redevelopment Fundraising Committee?
Additional Information:
Please attach any additional information/comments to the application form.

I hereby consent to the release of my address and telephone number(s).

☐ Yes

☐ No

I hereby understand that information on this form and any supplementary information provided as part of this application is collected under the authority of the Municipal Act and is used to evaluate the qualifications of Citizen Appointees to Elgin County Committees or Boards and will become part of the public record. Direct inquiries to the CAO/Clerk at the address noted below. By submitting this form, applicants consent to discussion of their personal information at open meetings of Council.

Applicant's signature: _____ Date: _____

Please return this application form to the attention of:

Corporation of the County of Elgin
c/o County CAO/Clerk
450 Sunset Drive, St. Thomas ON N5R 5V1
Phone: 519-631-1460 Fax: 519-633-7661
e-mail: cao@elgin.ca

Personal information on this form is collected under the authority of the Municipal Act, S.O. 2001, c.25 and will be used to evaluate the qualifications for citizen appointees to the County of Elgin Boards and Committee.