

# Merchandise Return Form

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Original Transaction Date \_\_\_\_\_ Transaction Number \_\_\_\_\_ Date of Return \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Contact Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Drivers License Number \_\_\_\_\_ State of Issue \_\_\_\_\_

Reason for return (code)	Item	Qty	Unit price	Total price
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Exchange for: Item (name) \_\_\_\_\_ Color \_\_\_\_\_ Size \_\_\_\_\_ Price \_\_\_\_\_ Qty \_\_\_\_\_

Return for refund.

Return reason codes:    1 — Defective    2 — Damaged    3 — Wrong size    4 — Wrong item    5 — Other