



WHS Management Systems
Safe Work Method Statements
Management Plans
WHS Documents
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Work Health and Safety Management Plan

Insert Project Title

CompanyName

Version 1, dd/mm/yyyy

Insert Company Logo

USE OF TEMPLATE

This Work Health and Safety Management Plan (WHSMP) template has been designed for customisation to your company and project needs. It outlines the framework of a WHSMP. The format of the template includes:

- suggested wording where possible to ensure inclusion of important elements and reduce time spent on preparing the WHSMP;
- **words in red font which are guidance to the type of information related to your company and the project that needs to be included in that section; and**
- **guidance note boxes in green font which provide further explanation and suggestions on the type of information and level of detail to be included.**

All text in **red** should be replaced with your company and project related information. All **green** guidance notes and this text box should be deleted prior to finalising your document.

Document Control

Version	Date	Revision Details	Author	Approver
1	XX/XX/XX	Draft	XYZ	XYZ

TABLE OF CONTENTS

1. BACKGROUND	5
1.1. Introduction	5
1.2. Project Description	5
1.3. Work Health and Safety Management Plan Context.....	6
1.4. Work Health and Safety Management Plan Objective	6
1.5. Workplace Consultation	6
1.6. Company Work Health and Safety Policy	7
2. WORK HEALTH AND SAFETY MANAGEMENT	10
2.1. Work Health and Safety Management Structure and Responsibility	10
2.2. Work Health and Safety Induction.....	14
2.3. Risk Management	15
2.4. Work Health and Safety Reporting.....	15
2.5. Work Health and Safety Training	16
2.6. Subcontractor Management.....	17
2.7. Emergency Contacts and Response.....	17
2.8. Hazardous Substances	22
2.9. Incident and Injury Management.....	23
3. IMPLEMENTATION	25
3.1. Risk Assessment.....	25
3.2. Hazard Reporting	25
3.3. Site Safety Rules.....	27
3.4. Personal Protective Equipment (PPE)	28
3.5. Plant and Equipment.....	29
3.6. Safe Work Method Statements (SWMS).....	29
3.7. Work Health and Safety Schedules	30

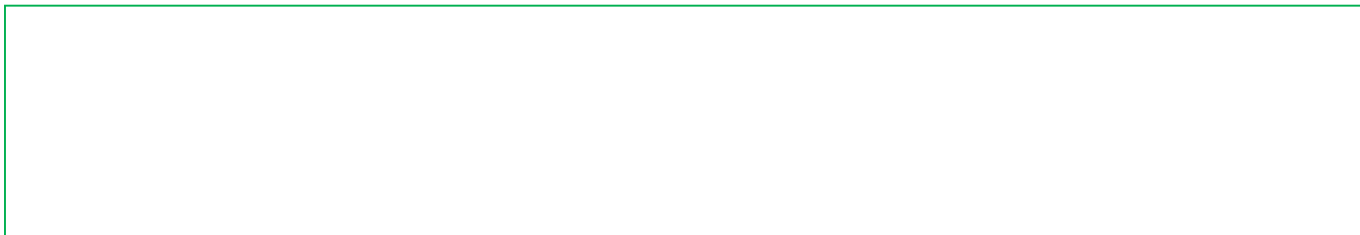
GUIDANCE NOTE

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WHS Management Systems
Safe Work Method Statements
Management Plans
WHS Documents
WHS Industry Solutions

4. MONITOR AND REVIEW	31
4.1. Work Health and Safety Monitoring	31
4.2. Work Health and Safety Auditing	31
4.3. Communication	32
4.4. Corrective Action.....	32
4.5. Work Health and Safety Management Plan Review	33
ATTACHMENT 1: WORK HEALTH AND SAFETY SCHEDULES	34
ATTACHMENT 2: RISK ASSESSMENT PROCESS AND FORMS	87
ATTACHMENT 3: SAFE WORK METHOD STATEMENTS (SWMS)	109



GUIDANCE NOTE

The description of the project site plan showing the extent of the site and surrounding area.

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Safe Work Method Statements
Management Plans
WHS Documents
WHS Industry Solutions

- main activities to be carried out;
- working hours;
- commencement and completion dates;
- staff numbers and roles;
- plant and equipment to be used;
- location of site facilities and work compounds;
- main features of surrounding sites including usage (e.g. occupied homes); and
- unsafe work areas or conditions.

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1. BACKGROUND

1.1. Introduction

This Work Health and Safety Management Plan (WHSMP) details how the WHS management requirements for **ProjectTitle** will be implemented and managed on site by **CompanyName**.

The aim of the WHSMP is to ensure compliance with WHS legislation and that health and safety risks associated with the project are properly managed.

1.2. Project Description

The project is located at **insert address of project site**. A plan showing the extent of the site and surrounding areas is attached.

The works at the site comprise **insert brief description of project**.