



WHS Management Systems
Safe Work Method Statements
Management Plans
WHS Documents
WHS Industry Solutions

Environmental Management Plan

Insert Project Title

CompanyName

Version 1, dd/mm/yyyy

Insert Company Logo

USE OF TEMPLATE

This EMP template has been designed for customisation to your company and project needs. It outlines the framework of an Environment Management Plan. The format of the template includes:

- suggested wording where possible to ensure inclusion of important elements and reduce time spent on preparing the EMP;
- **words in red font which are guidance to the type of information related to your company and the project that needs to be included in that section; and**
- **guidance note boxes in green font which provide further explanation and suggestions on the type of information and level of detail to be included.**

All text in **red** should be replaced with your company and project related information. All green guidance notes and this text box should be deleted prior to finalising your document.

Document Control

Version	Date	Revision Details	Author	Approver
1	XX/XX/XX	Draft	XYZ	XYZ



TABLE OF CONTENTS

- 1. BACKGROUND..... 5
 - 1.1. Introduction 5
 - 1.2. Project Description 5
 - 1.3. Environmental Management Plan Context..... 6
 - 1.4. Environmental Management Plan Objective 6
 - 1.5. Environmental Policy..... 6
- 2. ENVIRONMENTAL MANAGEMENT 9
 - 2.1. Environmental Management Structure and Responsibility 9
 - 2.2. Approval and Licensing Requirements 11
 - 2.3. Reporting..... 11
 - 2.4. Environmental Training 12
 - 2.5. Emergency Contacts and Response..... 12
- 3. IMPLEMENTATION..... 16
 - 3.1. Risk Assessment..... 16
 - 3.2. Environmental Management Activities and Controls..... 16
 - 3.2.1. Air Quality..... 17
 - 3.2.2. Erosion & Sediment Control..... 18
 - 3.2.3. Water Quality 18
 - 3.2.4. Flora & Fauna 19
 - 3.2.5. Community Relations 19
 - 3.2.6. Traffic 20
 - 3.2.7. Waste Management..... 20
 - 3.2.8. Noise 21
 - 3.2.9. Heritage..... 21
 - 3.2.10. Hazardous Materials 22



3.2.11. Soil Contamination	22
3.3. Environmental Control Plan	23
3.4. Environmental Schedules	23
4. MONITOR AND REVIEW	24
4.1. Environmental Monitoring	24
4.2. Environmental Auditing	24
4.3. Communication	25
4.4. Complaints	25
4.5. Corrective Action.....	25
4.6. Environmental Management Plan Review	26
ATTACHMENT 1: ENVIRONMENTAL LICENCES, PERMITS AND APPROVALS	27
ATTACHMENT 2: ENVIRONMENTAL SCHEDULES	28
ATTACHMENT 3: ENVIRONMENTAL RISK ASSESSMENT	37

1. BACKGROUND

1.1. Introduction

This EMP details how the environmental management requirements for **Project Title** will be implemented and managed on site by **CompanyName**.

The aim of the EMP is to ensure compliance with environmental legislation and that environmental risks associated with the project are properly managed.

1.2. Project Description

The project is located at **insert address of project site**. A plan showing the extent of the site and surrounding areas is attached.

GUIDANCE NOTE

It is useful to include a map or site plan showing the extent of the site and surrounding area.

The works at the site comprise **insert brief description of project**.

GUIDANCE NOTE

The description of the project may include:

- **main activities to be carried out;**
- **working hours;**
- **commencement and completion dates;**
- **staff numbers and roles;**
- **plant and equipment to be used;**
- **location of site facilities and work compounds;**
- **main features of surrounding sites including usage (e.g. occupied homes); and**
- **environmentally sensitive areas on the site and surrounding areas.**