

AS/NZS 4801 vs ISO 45001 WHS / OH&S MANAGEMENT SYSTEM COMPARISON CHART

Occupational Safety Solutions provide the following options for Safety Management Systems:

1. **WHS Management Systems** – Work Health and Safety (WHS) Management Systems prepared in accordance with AS/NZS 4801:2001.
2. **OH&S Management Systems** – Occupational Health and Safety (OH&S) Management Systems prepared in accordance with AS/NZS ISO 45001:2018.

The following table shows the documents provided within each Safety Management System.

DOCUMENT NAME	AS/NZS 4801 WHS MANAGEMENT SYSTEM	AS/NZS ISO 45001 OH&S MANAGEMENT SYSTEM
POLICIES		
Company WHS Policy	✓	✗
Company OH&S Policy	✗	✓
COVID-19 Policy	✓	✓
Drug and Alcohol Policy	✓	✓
Equal Employment Opportunity Policy	✓	✗
First Aid Policy	✓	✓
Hazardous Substances Policy	✓	✓
Incident and Injury Management Policy	✓	✓
Internet and Email Policy	✓	✓
Live Work Policy (<i>Electrical WHS / OH&S MS</i>)	✓	✓
Manual Handling Policy	✓	✓
Mobile Phone Policy	✓	✓
Noise Policy	✓	✓
Personal Protective Equipment (PPE) Policy	✓	✓
Plant and Equipment Policy	✓	✓
Purchasing Policy	✓	✗
Procurement Policy	✗	✓
Shiftwork Policy	✓	✓
Site Environmental Policy	✓	✓

DOCUMENT NAME	AS/NZS 4801 WHS MANAGEMENT SYSTEM	AS/NZS ISO 45001 OH&S MANAGEMENT SYSTEM
Smoke-Free Workplace Policy	✓	✓
Stress and Fatigue Policy	✓	✓
Subcontractor Management Policy	✓	✓
Training and Competency Policy	✓	✓
Workplace Consultation Policy	✓	X
Leadership and Worker Participation Policy	X	✓
Workplace Violence and Bullying Policy	✓	✓
PROCEDURES		
Context of the Organisation - Guidelines	X	✓
Document Management Process	X	✓
Disciplinary Procedures and Counselling	✓	✓
Drug and Alcohol Procedures	✓	✓
Emergency Procedures	✓	✓
Emergency Procedures Flip Chart	✓	✓
Fire and Emergency Response Plan	✓	✓
First Aid Requirements and Plan	✓	✓
Hazard Reporting and Risk Management Process	✓	✓
Improvement Procedure	X	✓
Incident and Injury Management Procedure	✓	✓
ISO 45001 Audit Program	X	✓
Management Review Agenda	X	✓
Operation Change Management Process	X	✓
Operation Procedure	X	✓
Performance Evaluation Procedure	X	✓
Performance Evaluation Process	X	✓
Planning Procedure	X	✓
Remote or Isolated Work Procedure	✓	✓

DOCUMENT NAME	AS/NZS 4801 WHS MANAGEMENT SYSTEM	AS/NZS ISO 45001 OH&S MANAGEMENT SYSTEM
Return to Work Program	✓	✓
Risk Management Procedure	✓	✓
Site Safety Management Plan (minor works)	✓	✓
Support Procedure	X	✓
Toolbox or Pre-Start Talks - Topic Guidelines	✓	✓
WHS Meeting Procedures	✓	X
OH&S Meeting Procedures	X	✓
WHS Performance Guidelines	✓	X
Performance Guidelines	X	✓
Workplace Violence and Bullying Procedures	✓	✓
CHECKLISTS		
Alcohol - Responsible Service Checklist	✓	✓
Fatigue Hazards Checklist	✓	✓
Hazard Identification Checklist	✓	✓
Hazardous Substances Risk Checklist	✓	✓
Manual Handling Hazard Checklist	✓	✓
Noise Control Procedure and Checklist	✓	✓
Office / Warehouse Inspection Checklist	✓	✓
Plant and Equipment Hazard Checklist	✓	✓
Purchasing Procedure and Checklist	✓	X
Procurement Procedure & Checklist	X	✓
Psychosocial Hazard Checklist	✓	✓
Site Environmental Checklist	✓	✓
Site Safety Checklist	✓	✓
Site Safety Forms Checklist	✓	✓
Stress Checklist	✓	✓
Subcontractor Safety Checklist	✓	✓

DOCUMENT NAME	AS/NZS 4801 WHS MANAGEMENT SYSTEM	AS/NZS ISO 45001 OH&S MANAGEMENT SYSTEM
Vehicle Inspection Checklist	✓	✓
WHS Audit Checklist	✓	X
ISO 45001 Audit Checklist	X	✓
ISO 45001 Audit Checklist - Compact	X	✓
Worker Information and Induction Checklist	✓	✓
REGISTERS		
Corrective Action Register	✓	✓
Document Review Register	✓	✓
Documented Information Retention Schedule	X	✓
Documents Issued to Workers Register	✓	✓
Electrical Tagging Register	✓	✓
Fire and Emergency Evacuation Drill Register	✓	✓
Fire Fighting Equipment Maintenance Register	✓	✓
Fire Safety Training Register	✓	✓
Hazardous Substances Register	✓	✓
Incident and Injury Register	✓	✓
Internal Audit Schedule	X	✓
Key Roles and Responsibility Register	✓	✓
Lost Time Injury (LTI) Register	✓	✓
Medical Register – Worker	✓	✓
Medical Treatment Injury (MTI) Register	✓	✓
OH&S Objectives and Targets Register	X	✓
Plant and Equipment Maintenance Register	✓	✓
Plant and Equipment Register	✓	✓
PPE Register – Company	✓	✓
PPE Register – Worker	✓	✓
Purchasing Register	✓	✓

DOCUMENT NAME	AS/NZS 4801 WHS MANAGEMENT SYSTEM	AS/NZS ISO 45001 OH&S MANAGEMENT SYSTEM
RCD Testing Register	✓	✓
Roles and Responsibilities Register	✓	✓
Safety Data Sheet (SDS) Register	✓	✓
Site Safety Induction Register	✓	✓
Skills and Competency Register	✓	✓
SWMS Register	✓	✓
Subcontractor or Visitor Attendance Register	✓	✓
Subcontractor Register	✓	✓
Toolbox or Pre-Start Talks - Topic Register	✓	✓
Tools and Equipment Register – Worker	✓	✓
Tools and Equipment Repair Register	✓	✓
Training Plan	✓	✓
Training Register	✓	✓
Vehicle Maintenance Register	✓	✓
WHS Audit Register	✓	X
ISO 45001 Audit Register	X	✓
WHS Forms Register	✓	X
Document Control Register	X	✓
WHS Legislative Requirements Register	✓	X
Legal Register	X	✓
WHS Performance Register	✓	X
Performance Register	X	✓
FORMS		
5 WHY Analysis Form	X	✓
Complaint Form	✓	X
Complaint and Feedback Form	X	✓
Context of the Organisation	X	✓

DOCUMENT NAME	AS/NZS 4801 WHS MANAGEMENT SYSTEM	AS/NZS ISO 45001 OH&S MANAGEMENT SYSTEM
Document Change Request Form	X	✓
Emergency Information & Contact No.	✓	✓
Hazard Report Form	✓	✓
Incident and Injury Investigation Form	✓	✓
Incident and Injury Report Form	✓	✓
Management Review Minutes	X	✓
Non-Conformance Report Form	✓	✓
Operation Change Request Form	X	✓
Organisation Chart	✓	✓
Policy Agreement	✓	✓
Risk Action Plan	✓	✓
Risk Assessment Worksheet	✓	✓
Risk Treatment Plan	✓	✓
Site Safety Rules	✓	✓
Toolbox or Pre-Start Talks Form	✓	✓
Traffic Incident Report Form	✓	✓
Waste Management Plan	✓	✓
WHS Meeting Minutes	✓	X
OH&S Meeting Minutes	X	✓
Witness Statement Form	X	✓
SAFE WORK METHOD STATEMENTS		
SWMS Template (blank)	✓	✓