



WHS Management Systems
Safe Work Method Statements
Management Plans
WHS Documents
WHS Industry Solutions

Asbestos Management Plan

CompanyName

Insert Project Title or Workplace

Version 1, dd/mm/yyyy

Insert Company Logo

USE OF TEMPLATE

This Asbestos Management Plan (AMP) template has been designed for customisation to your company and project needs. It outlines the framework of an AMP. The format of the template includes:

- suggested wording where possible to ensure inclusion of important elements and reduce time spent on preparing the AMP;
- **words in red font which are guidance to the type of information related to your company and the project that needs to be included in that section; and**
- **guidance note boxes in green font which provide further explanation and suggestions on the type of information and level of detail to be included.**

All text in **red** should be replaced with your company and project related information. All **green** guidance notes and this text box should be deleted prior to finalising your document.

Document Control

Version	Date	Revision Details	Author	Approver
1	XX/XX/XX	Draft	XYZ	XYZ

TABLE OF CONTENTS

1	INTRODUCTION	5
1.1	Background and Statutory Requirements	5
1.2	Project Description	6
1.3	Asbestos Management Plan Context	6
1.4	Asbestos Management Plan Objective	6
1.5	Workplace Consultation	7
1.6	Company Asbestos Management Policy	8
2	ASBESTOS MANAGEMENT	11
2.1	Asbestos Management Structure and Responsibility	11
2.2	Asbestos Register	16
2.3	Inductions	17
2.4	Risk Management	18
2.5	Reporting	18
2.6	Training	19
2.7	Subcontractor Management	20
2.8	Emergency Contacts and Response	20
2.9	Incident and Injury Management	24
3	IMPLEMENTATION	26
3.1	Risk Assessment	26
3.2	Hazard Reporting	26
3.3	Asbestos Site Safety Rules	29
3.4	Asbestos Warning Signs and Labels	31
3.5	Personal Protective Equipment (PPE)	32
3.6	Safe Work Method Statements (SWMS)	34
3.7	Asbestos Management Schedules	35

4 MONITOR AND REVIEW.....	36
4.1 Monitoring Work Areas.....	36
4.2 Communication	36
4.3 Corrective Action.....	38
4.4 Asbestos Management Plan Review	38
ATTACHMENT 1: ASBESTOS MANAGEMENT SCHEDULES.....	39
ATTACHMENT 2: RISK ASSESSMENT PROCESS AND FORMS	68
ATTACHMENT 3: SAFE WORK METHOD STATEMENTS (SWMS)	90

GUIDANCE NOTE

Modify this template to suit your business. Delete all text boxes and guidance notes once you have customised this template to suit your needs. To update the Table of Contents above, hover above anywhere on the table with your mouse and right click. Then select “Update Field” followed by whichever option best suits your needs (update entire table or page numbers only).

1 INTRODUCTION

1.1 Background and Statutory Requirements

Asbestos comprises highly toxic, naturally occurring silicate minerals found in the surface of the earth, which have been extensively used commercially in the construction industry. Asbestos Containing Material or ACM is now a prohibited substance as it can cause a range of lung diseases that are often slow to develop but in many cases are deadly.

CompanyName is committed to the safety of all workers and members of the public who may be exposed to ACM due to the work we carry out on this worksite.

This Asbestos Management Plan (AMP) details how the asbestos management requirements for **ProjectTitle** will be implemented and managed on site by **CompanyName**.

The aim of the AMP is to ensure that health and safety risks associated with the project are properly managed. The following Legislation, Regulations and Codes of Practice have been used in the preparation of this AMP:

- Work Health and Safety Act 2011;
- Work Health and Safety Regulations 2011;
- Code of Practice For The Safe Removal of Asbestos 2nd Edition [NOHSC: 2002(2005)]
- Code of Practice for the Management and Control of Asbestos in Workplaces [NOHSC: 2018 (2005)]
- Safe Work Australia Code of Practice - How to Manage and Control Asbestos in the Workplace
- Safe Work Australia Code of Practice - How to Safely Remove Asbestos
- Safe Work Australia Code of Practice - How to Manage Work Health and Safety Risks
- Safe Work Australia Code of Practice - Managing the Work Environment and Facilities

GUIDANCE NOTE

If asbestos or Asbestos Containing Material (ACM) is identified in a workplace and demolition or refurbishment work is to be carried out, the asbestos or ACM must be removed before the work starts if it is likely to be disturbed. If other maintenance or service work is to be carried out at the workplace, removal of asbestos should be considered as a control measure. Where removal is not reasonably practicable, other control measures must be implemented to minimise exposure, including encapsulation or sealing.