



Job Title: QC Technician
Reports to: Supervisor Microbiology

Department: STMCR
Location: Rhodes Office

Company Overview

At Jamieson Wellness, we're dedicated to improving the world's health and wellness with our portfolio of innovative natural health brands. Established in 1922, Jamieson Vitamins is our heritage brand, available in over 40 countries and recognized as Canada's #1 consumer health brand. We manufacture and market sports nutrition products and specialty supplements under our Progressive, Precision and Iron Vegan brands, and market products by Lorna Vanderhaeghe Health Solutions (LVHS), the #1 women's natural health focused brand in Canada. In 2017, Jamieson Wellness was named one of the top ten most reputable companies in Canada. For more information please visit jamiesonwellness.com.

Overall Responsibilities

The QC Technician will be responsible for sampling all inventory material and performing minor laboratory activities in both Chemistry and Microbiology laboratory.

Specific Key Responsibilities & Duties

- Follow instructions and procedures as per SOP
- Perform daily sampling of raw materials and purchased items upon receiving
- Perform daily sampling of manufactured items and finished goods upon completion
- Perform daily sampling of finished goods at distribution center (requires your own transportation)
- Maintain overall sanitation of the sampling booths and their contents
- Operate and maintain sampling equipment
- Maintain quality documentation logs and checklists
- Maintain laboratory tracking system log of sampled goods
- Enter and retrieve analytical data, quality control data and other information from LIMS, Excel sheets and QAD
- Be able to lift heavy boxes
- To be able to transition into the chemistry or microbiology laboratory based on QC Supervisor's discretion, performing minor lab testing activities (i.e. Physical testing, media preparation, administration duties)
- Ensure proper methodologies and GLP are consistently adhered to
- Working in compliance with the company's Health & Safety Policies/SOPs including but not limited to the Safety Responsibilities Procedure
- Will comply with Good Manufacturing Practices in all GMP sensitive areas of Jamieson Laboratories Ltd. facilities
- To perform other related duties and projects as assigned

Knowledge, Skills & Abilities Requirements

- Ontario Secondary School Diploma required, Post-Secondary diploma in laboratory sciences an asset
- Ability to input and extract information in a computerized environment
- Good interpersonal skills and ability to communicate clearly
- Work independently and with minimal supervision
- Able to work shift work and to work overtime to complete projects in a timely fashion as required
- Forklift experience an asset
- Must have own transportation to sample products at Twin Oaks



Our Values

TEAMWORK – We collaborate towards common goals and objectives; We celebrate wins and learn from losses together; We appreciate and value each other’s contributions; We ensure our team goals trump individual or departmental interests;

ENTREPRENEURSHIP – We foster creative, innovative and empowered thinking at all levels; We are agile and Responsive to changes; We are consumer obsessed and data based; We demonstrate initiative and take calculated risks;

ACHIEVING RESULTS – We achieve stretch goals; We objectively use data to measure progress; We lead with a passion for winning; We demonstrate a bias for action; We show a consistent commitment to excellence and expect it from others;

INTEGRITY – We do what we say; We do what is right even when it’s not easy; We demonstrate mutual respect and inspire trust; We seek and accept accountability; We take a quality approach in everything we do;

TRANSPARENCY – We communicate openly, honestly and directly; We encourage productive and respectful conflict to develop the best solutions; We provide and share information to enable sound decision making at all levels;

EXTERNAL FOCUS – We continually seek understanding of forces that affect our business, customers, consumers, government, technology, competition and suppliers; We proactively solicit the views of the outside world on how we’re doing and what to improve; We foster relations with outside influencers to gain proactive insight in the latest developments that could affect our business; We review and discuss necessary change regularly to incorporate it into our strategy.

Jamieson Laboratories Ltd. is an Equal Opportunity Employer and welcomes and encourages applications from all interested and qualified candidates. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, Jamieson Laboratories Ltd. will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Jamieson Laboratories Ltd. Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.