

EDUCATION VOLUNTEER ROLE DESCRIPTION

CHARLES
DICKENS
MUSEUM
London

SHIFTS

Various days: **Monday to Friday**

You would need to be available for a 9am start.

PURPOSE

To aid the Education Officer in the delivery of our education programme

RESPONSIBILITIES

- To help set up and tidy up all activities
- Supporting the delivery of workshops in the education room
- Supporting and supervising interactive kitchen activities
- Supporting self-guided tours of the museum
- To understand and implement the fire evacuation procedure

SKILLS NEEDED

- Previous experience working with children in a formal or informal learning environment is essential
- Enjoy working with children
- Ability to communicate effectively with a wide audience
- Confidence in communicating verbally in English
- Flexibility and adaptability
- A reasonable level of physical dexterity
- Ability to build strong working relationships with staff and other volunteers

Please note: That all education volunteers will be required to do several stewarding shifts as part of their training and then one stewarding session a month thereafter.

During term time we are very busy with school bookings. We would ask that volunteers ensure that they have reasonable availability during school term time to assist with school workshops.

You must be at least 18 year old to volunteer at the Charles Dickens Museum