



**Return Merchandise Authorization Form
(RMA)**

Full Name					
Company Name					
Address					
City		State		Zip	
Email Address					
Original Order		Order Date			
RMA #		Date Issued			
QTY	NWIM PN or Model #	Description		Reason For Return	
Additional Comments					
Signature				Date	

Shipping Instructions:

1. Read Returned Merchandise Instructions on Page 2.
2. Be sure to obtain an RMA number and clearly mark it on the outside of the box(es)
3. Ship only the items that are authorized
4. Ship returned items to:

Boiler House Sales and Service NW
 ATTN: Returns/Exchange
 2911 NE 109th Ave.
 Vancouver, WA 98682

***Shipment received by NWIM without an RMA number will be refused**

Returned Merchandise Instructions:

1. Contact NW Industrial Mechanics, Inc. at (360) 256-0923 to obtain a Return Merchandise Authorization (RMA) number.
2. Fill out this RMA Form in its Entirety and place the RMA Form in the box(es) with the item(s) being returned
3. Return the authorized item(s) per shipping instructions. Each returned item MUST be independently listed on this form.

RMA policy and forms can be obtained by visiting our website. [WWW.BHSS.US/RETURN POLICY](http://WWW.BHSS.US/RETURN%20POLICY) or by contacting our Customer Care Service Team at (360) 256-0923

*Item(s) are subject to a 20% restocking fee between 31 and 60 days of receipt. If your return is within the 30 days of receipt there will be no restocking fee.