

# Welcome to the TAICEP webinar Using the Internet for Verification of Academic Documents

# We're checking our audio – the webinar will begin shortly

2017 TAICEP Webinar: Using the Internet for Verification of Academic Documents



















### Mark your calendars!

### We are very excited to announce that TAICEP's 2018 Annual Conference will be held October 1<sup>st</sup> through October 4<sup>th</sup> in Philadelphia! More information to follow.

2017 TAICEP Webinar: Using the Internet for Verification of Academic Documents





### Using the Internet for Verification of Academic Documents

Presented by: Peggy Bell Hendrickson - Director, Transcript Research Annetta Stroud – Associate Director for Training and Program Development, AACRAO International

> 2017 TAICEP Webinar: Using the Internet for Verification of Academic Documents

### Welcome from the Resources for Members Committee!



TAICEP Resources for Members Committee Who are we? What do we do for our TAICEP Members? What are we going to discuss today?

Verification Resource – for Members Only! What is this resource? How many countries are included? What is the most robust country? How can you support our TAICEP members?

#### How do I utilize the verification resource?

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NEWS





2017 Webinar Series: "Using the Internet for Verification of Academic Documents" Date: Thursday, October 26th Time: 11:00 am, EST Registration: To register for this webinar, please click HERE. Once registered, you will receive additional information from the organizers on how to participate in the webinar. Description: Verifying the authenticity of academic documents used to be a

Read More >



EVENT

2018 TAICEP Annual Conference in Philadelphia! Please mark your calendars for TAICEP's annual conference held at the DoubleTree by Hilton Philadelphia City Center!!! Preconference workshops will be held on Monday, October 1, 2018, and conference sessions will be on Tuesday (full day), Wednesday (full day) and Thursday (half day... until 1:30 pm), October 2-4, 2017. More information to follow!



TAICEP's quarterly newsletter, TAICEP Talk, is the place to find updates about the organization, new library resources, upcoming events, and a focus on various topics in the world of credential evaluations.

Click here to go to newsletter page



#### **Upcoming Events**



#### How do I utilize the verification resource?

2018 Annual Conference in Philadelphia!

TAICEP Brown Bag Lunch at NAFSA

2017 Webinar Series Announced!

WEBINAR! The Value of CSEC and CAPE to Candidates,

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YOU ARE AT: Home » Profe:	ssional Development » Resources for Members » Reference Materials
Reference Materials Available Online Resources ( Recommended Publications ( Compendium for Professional ( Development Opportunities	<b>REFERENCE MATERIALS</b> This section is dedicated to providing the essential working tools for credential evaluation professionals. It portrays activities and recommendations that will enhance one's knowledge and growth within the profession. The intent is to offer a spectrum of publications and online resources that reflects prior and current educational systems pivotal to determining academic and professional credential comparability. Beyond the knowledge of educational systems,
Verification Sources for Educational Documents	resources used to ascertain validity of institutions, programs, degrees, and documents have been added. Exploring mobility and recognition will lead professionals in the field to a better understanding of the current trends and efforts to promote global acceptance.
	The compilation of online resources and recommended publications is managed by the Resources for Members Ad Hoc Committee. To add, edit, or update these resources, please contact the committee chair, Dr. Lou Nunes at drloununes@gmail.com

All Posts Newsletter f

OUR EMAIL: ANSWERS@TAICEP.ORG

**Privacy Policy** 

### How do I utilize the verification resource?

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VERIFICATION SOURCES FOR EDUCATIONAL DOCUMENTS	Institution/Authority	
Please find this exciting feature that allows you to verify the authenticity of documents submitted for evaluation. It will help in our fight against fraudulent documents while preserving the integrity of all parts involved, the institutions issuing the documents, the agencies conducting the evaluations, and the institutions receiving the evaluations. TAICEP is very proud of offering this unique feature exclusively to its members! Many thanks to Dr. Lou Nunes and her Resources for Members Committee for bringing the project to fruition!	Find all conditions (i.e. "AND")	Q >
Updates: With a database this large featuring this type of information, the data will surely change over time. We appreciate your help in keeping the database current by contacting: Annetta Stroud, strouda@aacrao.org.		
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#### Case Example 1: Nigeria



3. To do another search, be sure to return to the main search page by clicking here.

Country	Level	Institution/Authority	Websites, Emails or Other Contact Sources	Notes	Physical Address
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NIGERIA	Secondary	WAEC	www.waecdirect.org	1991 - present	
NIGERIA	Secondary	NECO	http://www.mynecoexams.com/results/	2000 - present	
NIGERIA	Secondary	WAEC	www.waecdirect.org	1991 - present	
NIGERIA	Post Secondary	Lagos State University	http://lasunigeria.org/results_ar	/ detail	
NIGERIA	Post Secondary	Lagos State University	http://lasu.edu.ng/SPTS/lasues_profile.php	Current	
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your Scratch card	
<ol> <li>Click Submit and wait for the results window to come up</li> </ol>	



### **Online Result**





Click here to visit our corporate website

### Results

#### Candidate Information

Examination Number Candidate Name Examination Centre



MAY/JUN WASSCE2010 Saint Patrick's Secondary School, Kawo, Kaduna

#### Subject Grades

COMMERCE	83
CHRISTIAN RELIGIOUS KNOWLEDGE	C6
ECONOMICS	D7
GOVERNMENT	C4
LITERATURE IN ENGLISH	D7
ENGLISH LANGUAGE	C6
MATHEMATICS	C6
AGRICULTURAL SCIENCE	C6
BIOLOGY	C6

Click Here to Print

Close Window



### How do I find verification information?

Who should issue/authorize credentials for that country? MOE? Exam board? Secondary school? Technical board? HEI? That determines where you check for authentication info.

- For secondary credentials, if there's a leaving exam, check exam board for results or contact info. If there's no leaving exam, contact school directly
- At the higher education level, generally contact the HEI directly if there's no national database listed in our registry
- Look for registrar, records, student affairs, or specific academic dean contact info on HEI website, MOE database, or general internet search
- Contact info from documents or applicant should be handled with caution try to validate the contact/info is legit
- Develop your own contacts via EducationUSA, NORRIC, NUFFIC, ICAS, ENIC-NARICs, or your country's educational advising experts.





CDGDC – China Academic Degrees & Graduate Education Information Center

- Degree certificates at all levels
- Higher education academic transcripts
- National College Entrance Exam Score
- High school transcripts for currently enrolled students
- National Graduation Exam for high school (huikao)
- Academic Proficiency Test for High School Graduates



CHESICC – China Higher Education Student Information and Career Center

- graduation certificates/ diplomas (qualifications) for higher education programs
- Higher education academic transcripts
- National College Entrance Exam Score
- High School Graduation Certificate
- National Graduation Exam for high school (huikao)
- Complete high school transcript

# China Academic Degrees & Graduate Education Information (CDGDC)



http://www.cdgdc.edu.cn/ http://www.cdgdc.edu.cn/en/

### China Academic Degrees & Graduate Education Information (CDGDC)





教育部学位与研究生教育发展中心 CHINA ACADEMIC DECREES & GRADUATE EDUCATION DEVELOPMENT CENTER

认证 报告 CREDENTIALS REPORT

> DATE: 2015-11-30 FILE NO.: 1511076343 APPLICATION NO.:

> > Faduate Education

#### TO WHOM IT MAY CONCERN,

This is to certify **CODE**: September 24, 1980) Bachelor's Degree. Southwest University of Political Science & Law/西南政法大学 is recognized as higher education institution by the Ministry of Education of China. Authorized by the Academic Degrees Committee of the State Council in 1982, Southwest University of Political Science & Law can confer Bachelor's Degree. **Committee** as completed her undergraduate program of Economic Law from 1998 to 2002, and she is hereby conferred the Bachelor's Degree of Law in 2002 by Southwest University of Political Science & Law in accordance with The Regulations of the People's Republic of China on Academic Degrees.

According to the present related policies in P.R. China, this Certificate holder can study in a Master's Degree Program after passing the National Graduate Entrance Examination, or be directly admitted to study in a Doctoral Program after having six-year working experience and passing the National Doctoral Entrance Examination.

NOTHING FOLLOWS

China Academic Degrees and Graduate Education Development Center (CDCDC) is the only professional organization authorized by the Academic Degrees Committee of the State Council of P. R. China to verify Chinese degrees and academic transcripts. You can cliber scan the two-dimension oute on the right or log on our webpage (http://www.chinadegrees.cn/cqva/gateway.html) to authenticate this verification report.

China Acaderaic

### **CDGDC** Verification

#### http://www.chinadegrees.cn/cqva/report/query.html



#### **CDGDC** Verification

TO WHOM IT MAY CONCERN.

This is to certify

Examination.

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中国学位与教育文凭认证

CHINA QUALIFICATION VERIFICATION COVI-



#### 查询结果

此结果仅供参考(常分内容在极音为其此时显示力中文为正常情况)。请认 实际报音内容为理!



育部学位与研究生教育发展中心 CHINA ACADEMIC DEGREES & GRADUATE EDUCATION DEVELOPMENT CENTER

认证报告 CREDENTIALS REPORT

> DATE: 2015-11-30 FILE NO : 1511076343 APPLICATION NO .

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China Academic Development Conducto Education

教育部学位与研究生教育发展中心

CHINA ACADEMIC DEGREES & GRADUATE EDUCATION DEVELOPMENT CENTER

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higher education institution by the Ministry of Education of China. Authorized by the Academic Degrees Committee of the State Council in 1982, Southwest

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NOTHING FOLLOWS

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People's Republic of China on Academic Degrees.

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### China Higher Education Student Information and Career Center (CHESICC)

- Graduation certificates ("qualifications") from higher education programs
- Higher education academic records
- High School Graduation Certificate
- National College Entrance Exam (Gaokao) Score
- National College Exit Exam (huikao)
- Completed high school transcripts



ONLINE AUTHENTICATION Student record and qualification could be authenticated onine by students' diplomas and ID information, based on web page or web service. Students could also check their own information for free through real-name registration.



PAGE VERIFICATION REPORT Both Chinese and English ventions for higher education qualification certificates, student records, and student's academic transcripts, high school qualifications, and Gaokao scores, which are avranded at any time, can be provided.



#### http://www.chsi.com.cn/en/index.jsp

#### Variations – India <u>https://mahahsscboard.maharashtra.gov.in/</u>

• Standard X and XII verification

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#### Variations – India

Some institutions verify semester marks





#### What about when there are no viable online verification resources?



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Registrar

#### Sample Verification Letter

TAICEP				Your Organizati Address Lin
				Address Line
		Verification Form		Address Line
		vernication Form		
Name of Applic	ant:		Re	eference#:
Name:				
	/Last Name) D/YY):	(Given Name / First Name) Degree Name (if applicable):	(Middle 1	Name / Maiden Name)
Dear Sir or Madam	le,			
		valuation company located in City, USA nem to the U.S. education system for pu		
applicant identified		s (transcripts, degrees, diploma supplem pare the enclosed documents with your	records and c	
documents are aut Please check the ap □ Yes, these	d above. Please comp nentic and accurately ppropriate item below documents are <b>auth</b>	pare the enclosed documents with your y reflect the information in your records w and return this form to us: hentic and correctly reflect the official u uthentic because of the following reas	s. 1niversity rec	onfirm whether or not these
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documents are aut Please check the ap □ Yes, these □ No, these Name Please respond at y Line 1, Address Li	d above. Please comp nentic and accurately opropriate item below documents are <b>auth</b> documents are <b>not a</b> Title rour earliest conveni ne 2, Address Line 3	pare the enclosed documents with your y reflect the information in your records w and return this form to us: hentic and correctly reflect the official u nuthentic because of the following reas Signature Signature ence by fax (888.123.4567), email (ver 3). We greatly appreciate your assistance	niversity reco ons: Date ify@yourorga ce in this matt	ord Institutional Seal/Stamp anization.com), or post (Addre
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documents are aut Please check the ap □ Yes, these □ No, these Name Please respond at y Line 1, Address Li	d above. Please comp nentic and accurately opropriate item below documents are <b>auth</b> documents are <b>not a</b> Title rour earliest conveni ne 2, Address Line 3	pare the enclosed documents with your y reflect the information in your records w and return this form to us: hentic and correctly reflect the official u nuthentic because of the following reas Signature Signature ence by fax (888.123.4567), email (ver 3). We greatly appreciate your assistance	niversity reco ons: Date ify@yourorga ce in this matt	ord Institutional Seal/Stamp anization.com), or post (Addre

#### How do I know where to send the verification request?

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Country	Level	Institution/Authority	Websites, Emails or Other Contact Sources	Notes	Physical Address
CAMEROON	Secondary	GCE in Anglophone Africa	http://www.camgceb.org/en/results/page/43/res inquiries		Cameroon General Certificate of Education Board The Registrar, Cameroon GCE Board South West Region, Buea info@camgceb.
CAMEROON	Secondary	GCE O and A Levels	http://www.camgceb.org/en/results/page/43/res inquiries		
CAMEROON	Post Secondary	Ministry of Higher Education HND results	http://www.minesup.gov.cm/index.php? option=com_content&view=article&id=208:resu examen-national-du-hnd-session-2011- &catid=41:examens&Itemid=40		
CAMEROON	Post Secondary	Bamenda University of Science & Technology			Mile 6 Nkwen P.O. Box 277 Nkwen – Bamenda North West Region
CAMEROON	Post Secondary	University of Yaounde I	rectcab@yahoo.fr, or registrar@uy1.uninet.cm, or rectorat@uy1.uninet.cm, or inscriptions@uy1.uninent.cm		
CAMEROON	Post Secondary	University of Yaounde I: Faculty of Science	http://www.facsciences.uninet.cm/Diplomes.htr		
CAMEROON	Post Secondary	University of Yaounde I: Faculty of Arts, Letters, and Social Sciences	falsh_deancab@yahoo.co.uk		
CAMEROON	Post Secondary	University of Buea	Registrar: registrar.verification@ubuea.cm		University of Buea, P.O Box 63 Buea, Cameroon
CAMEROON	Post Secondary	University of Buea	https://web.archive.org/web/20140205032559/ certificates-1996-2011/	1900 2011	
CAMEROON	Post Secondary	Universite de Douala, Faculty of Science, Economics and Management	fseg@univ-ndere.cm		

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	Verification Form
Name of Applicant:	Reference #: 50
Name:	
(Family Name / Last Name) Birthday (MM/DD/YY): 01/15/91	(Given Name / First Name) (Middle Name / Maiden Name) Degree Name (if applicable): <u>Bachelor of Science</u>
Dear Sir or Madame,	
is a private credent	ials evaluation company located in <b>Example 1</b> . We evaluate academic tes to compare them to the U.S. education system for purposes of further education
We have received academic credentials applicant identified above. Please comp documents are authentic and accurately Please check the appropriate item below	are the enclosed documents with your records and confirm whether or not these reflect the information in your records.
applicant identified above. Please comp documents are authentic and accurately Please check the appropriate item below Ves, these documents are author	reflect the information in your records.
applicant identified above. Please comp documents are authentic and accurately Please check the appropriate item below Yes, these documents are auth No, these documents are not an Roland NL NIDID	are the enclosed documents with your records and confirm whether or not these reflect the information in your records. v and return this form to us: entic and correctly reflect the official university record
applicant identified above. Please comp documents are authentic and accurately Please check the appropriate item below Ves, these documents are authon No, these documents are not an Roland N. NDIP	are the enclosed documents with your records and confirm whether or not these reflect the information in your records. v and return this form to us: entic and correctly reflect the official university record uthentic because of the following reasons: ISTRAR Signature Date ISTRAR

UNIVERSITY OF BUEA	REPUBLIC OF CAMEROON PEACE - WORK - FATHERLAND
0.0 Box 63, Jura, CAMEROON (ci: (237) 332 21 34/332 26 90/332 27 60 ax: (237) 332 22 72	TLACE - WURK - FAIHERLAND
RO-CHANCELLOR: Professor Maurice Tchuente /ICE-CHANCELLOR: Nnlova Lyonga, Ph.D	
WC/Teaching. Professionalization and Development of formation and Communication Technologies: Dr. Blaise Mukoko	
VC/Research, Cooperation and Relations ith the Business World: Fonkeng Epah George, PhD	
VC/Internal Control and Evaluation: Professor Theresa Nkuo Akenji egistrar: Professor Roland N. Ndip	
our Ref:	
	10 m
ur Ref.: 2014/ 372 /UB/REG/SH/MB/Au	Date: 27 AUG 2014
	and the second second second second
Re: Request for verification of academic credentials-70	
We write to acknowledge receipt of your letter of 18 July 2	014 on the above mentioned subject
We write to acknowledge receipt of your letter of 18 July 2	2014 on the above mentioned subject.
After consulting our records, we wish to confirm that	with student registration
After consulting our records, we wish to confirm that	with student registration
After consulting our records, we wish to confirm that number UB0	with student registration d with the Faculty of Science of the University
After consulting our records, we wish to confirm that number UB0	with student registration d with the Faculty of Science of the University ust 1999 with a second class honours, lower
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Why Verify?

### **Systemic: Problem Countries**

### Cultures of corruption



Source: Transparency International, Perceived Corruption Index: <u>https://www.transparency.org/news/feature/corruption\_perceptions\_index\_2016</u>



# THANK YOU! and remember.... We are only as strong as our members!

Annetta Stroud

Peggy Bell Hendrickson - peggy@transcriptresearch.com - strouda@aacrao.org

> 2017 TAICEP Webinar: Using the Internet for Verification of Academic Documents

## **TAICEP Bonus!**

# Toolkit for Vetting Verification Information

# **Secondary Education Questions**

- Does this country have a national leaving examination, which increases the likelihood of having a centralized verification resource?
- Does the Ministry of Education have any information about how to verify or access leaving examination results? Does the MOE have a contact (email, phone, address) for verification?
- If the country does not have a national leaving examination (which means there is likely no standardized format, no online results checker, and no centralized office to contact), how can you verify the information? Does the country have a registry of recognized secondary schools? Are there regional, state, or provincial departments of education?
- Does the institution have a website? Can you contact them in the native language?

## **Post-Secondary Education Tips**

- Higher education institutions have a vested interest in identifying fraudulent credentials and stopping their user. Increasing numbers of higher education institutions are creating online databases or providing other information for verifying graduates or validating semester results.
- Does the institution have a website? Navigating the institution's website will often be an excellent resource for tracking down contact information. In some countries, the academic credentials are held by the individual academic department or faculty, while in other countries, the credentials would be verified by a centralized administration office such as the registrar, rector, records office, or others.
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- If an institution does not appear to have a website, use a search engine to see if the name has changed, or if there is a translation difference. You can also search social media, especially Facebook and LinkedIn to try to find a website or contact information.

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 You can often find verification resources by conducting an internet search on the university name and "degree verification," "results checker," "diploma registry," "degree authentication," "verify transcripts," "transcript authentication," and more. If that search does not result in an online database, it might at least provide you with the contact information for the office or person at the institution who would be responsible for that work.

# <u>Post-Secondary Education Tips</u>, cont.

- Increasingly, countries are recognizing that greater student mobility means a greater need for verification
  of degrees. As a result, new national databases that allow users to verify the award of a degree are being
  unveiled every few months. If you have not worked with a particular country's educational records
  recently, spend a few minutes navigating the Ministry of (Higher) Education's website to see if a new
  registry has been made available. You can also search by that country and the same search terms as
  above, which may help you find more than just the information relevant to your specific applicant.
- You may find that large numbers of institutions in a given country have embraced online verification once you identify the key words in the native language. For example, many higher education institutions in Turkey have begun maintaining databases of graduates of their institutions. Use a search engine to look for "Diploma Doğrulama" and the university name to find dozens of universities in Turkey who are now making degree verification easy and online.
- For those countries where you will be sending a verification request form, you might also have to reach out to their international office if the language differs from your own.

# <u>Post-Secondary Education Tips</u>, <u>cont.</u>

Some third party verification sites may claim to offer verification for a particular higher education
institution. If you can find the link to the third party site on the academic institution's website, it should
be safe to trust. If you cannot find it mentioned on the academic institution's website or the website for
the Ministry of Higher Education, regional department of education, or other educational authority, you
should contact the institution to see if the third party is authorized. As an example, India has a number of
third party verification services, some of which are legitimate and referenced directly by the universities
they claim to have relationships with, while other vendors appear to be completely independent and
cannot explain how they are able to verify the credentials independently



- If the documents have an email address on them, be wary about trusting it. If someone is providing you
  with a fraudulent document, it is likely that they may also include a fraudulent email account that they or
  someone associated with them will monitor. If you want to use an email address from the documents,
  enter that email address in a search engine to see if you can confirm that the email address is publicly
  available and known to be officially affiliated with the institution. Legitimate institutions do often include
  email contact information for their registrar, records, student affairs, or other administrative offices
  directly on the academic record, but just be cautious and confirm that the email address is actually
  legitimate.
- Also be cautious when accepting contact information from the applicant. Try to confirm that the email address legitimately belongs to someone employed by the institution. Attempt to validate that the contact person actually has authority to verify educational records and is not the librarian, custodian, grader, or other type of staff that would not typically have access to student records. Ask the email contact to use institutional letterhead or some other form of authentication.
- Please note that @yahoo.fr, @hotmail.com, and @gmail.com does not automatically invalidate the legitimacy of an email address. Many education professionals utilize private email accounts to protect against the likelihood of institutional domains not being renewed, sites being down indefinitely, and other external factors.

# General Tips, cont.

- If you have a URL for verification, but it no longer works, you can often use native language terms combined with the current year to search for a new website. Example: the new Jordan results checker.
- Search "شهادة الدراسة الثانوية العامة / Tawjihi 2017" which brings up a number of country websites showing leaving exam results checkers as well as news articles in Jordan that showcase the new Tawjihi verification site.
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- If your institution is based in the United States, EducationUSA is an excellent resource for tracking down contacts at the Ministry of Education or specific institutions. They may also be able to confirm if documents follow a pattern or style typically seen at that academic level.
- Sometimes legitimate documents are not in the national database. Common reasons for authentic documents not being included in a national database include: credentials from military institutions, medical programs, transitional governments, foreign students, education system changes (and holdover documents that the institution had already paid for), new databases that do not have a complete historical dataset for older credentials, and other legitimate reasons. If you attempt to verify a document using a national database, do not jump to conclusions. Most databases will have information on how the student can request that their documents be verified by the educational authority and added to the database, so simply refer your applicant to that procedure. Pay close attention to how they respond, which will help you determine if you should give them the benefit of the doubt and give them time for the documents to be added.

# General Tips, cont.

- Like all websites, electronic verification resources are sometimes offline. In some cases, this just lasts a
  few hours. Sometimes a higher education institution goes offline for a longer period of time and takes its
  graduate database with it. In rare instances, an educational authority that used to provide an online
  database removes in entirely. More commonly, examination boards or higher education institutions
  update the web address for their verification service. It is also not uncommon for exam boards or
  universities to make their records available only for a few months immediately after the examination
  results are released, especially if they offer new examinations or semester results several times a year.
  Occasionally, you will find that some websites are offline during certain hours of the day so you may have
  to try throughout the day in order to log in when the site is up.
- A useful idea when sending email, fax, or postal verification request forms is to include a unique identifier that your applicant would not know. One suggestion is to append the initials of the evaluator working with the documents after the applicant's identification number. That way, if a response to your verification request is received without using the specific form that you send, you can confirm the validity of the response, especially if it comes from a different person or office than you originally contacted.
- A growing number of institutions are building verification information into their educational records. We are consistently seeing more credentials with QR (quick response) codes, barcodes, or other verification information includes as part of the document. Educational authorities, examination boards, and even institutions are also designing phone apps that allow students to log in and view their student records or examination results.