

# Custom Logo Jewelry - The Process

## 1. Determine your needs with discussion of

- Image or Design
- Type of Item ~ Earrings, necklaces, pendants, charms, pins, ornaments, tokens, key chains, hanging pieces, etc.
- Available Metals ~ Sterling Silver, Base Metal, Pewter, Stainless Steel or 14k Gold
- Price Range Options

## 2. Paperwork

- Collect your image (preferably an electronic image)
- Collect \$200 non-refundable deposit along with Custom Logo Agreement

## 3. Initial Review

- Prototypes shipped to you within 3 weeks
- Pricing is supplied for desired option(s)
- Final order form is included

## 4. Client Evaluation

- Determine if any changes need to be made to the prototype
- Determine which items to order
- Determine how you'd like your items packaged
- Determine if you want a message card included in each packaged item (fees apply)
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## 5. Complete an Order

- Fax or mail your completed order form
- Return prototype with order
- Initial orders will arrive in 4-6 weeks
- Re-orders will arrive in 3-4 weeks
- Full payment needs to accompany all orders.