

Today's date \_\_\_\_\_

**Please choose one**

**STORE MANAGER**

Job Description:

- Maintains store operations by managing employee schedule..
- Maintains store staff by selecting, interviewing, and training employees.
- Processes weekly shipment in a timely, proficient manner.
- Upholds and enforces employee and store policy.
- Sustains store organization and cleanliness.
- Monitors employee progress by supervising training and daily responsibilities.
- Inform employees of modifications to store and employee policies, sales, and promotions.
- Plans and conducts monthly store meetings.

**SALES ASSOCIATE**

Job Description:

- Demonstrated time management and organizational skills.
- Demonstrated passion for customer service.
- Ability to work in a team environment.
- Attention to detail and ability to prioritize tasks.
- Retail experience preferred.
- Ability to work a flexible schedule that meets the needs of the business; could include overnight, evening, weekend and call-in shifts.
- Ability to effectively maneuver around salesfloor and stockroom.

**CHOOSE LOCATION(S):**

- TORRANCE DEL AMO   
  MARINA DEL REY   
  ARCADIA SANTA ANITA   
  MISSION VIEJO   
  CITADEL  
 IRVINE SPECTRUM   
  HUNTINGTON BEACH   
  PLAZA EL SEGUNDO   
  TOPANGA VILLAGE

NAME: .....

PHONE #: .....

DOB: .....

ADDRESS: .....

Email: .....

ARE YOU CURRENTLY EMPLOYED?

AVAILABLE START DATE :    /    /

SUN	MON	TUE	WED	THUR	FRI	SAT

Please indicate the hours you are AVAILABLE to work during both day and evening (i.e. 2 - 4 pm, 6 - 10 pm)

**EDUCATION** (Please attach your resume if you need more spaces)

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**EXPERIENCE** (Please attach your resume if you need more spaces)

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