Below are the instructions provided by the FDA in regards to our customers (at Veterinary and Poultry Supply, Inc.) who are interested in distributing a Veterinary Feed Directive (VFD) drug or medicated feeds containing a VFD drug. For brochures from the FDA that summarize what is required for VFD distributors, please go to http://www.fda.gov/safefeed and select the link under Medicated Feed titled VFD Brochures. You will find printer friendly brochures and answers to your questions. You may also contact us with any additional questions.

If you have a customer that is interested in distributing a Veterinary Feed Directive (VFD) drug or medicated feeds containing a VFD drug, they need to complete two critical steps:

- 1. The customer needs to send the FDA a one-time notification of their intent to distribute VFD drugs or medicated feeds containing a VFD drug.
 - We recommend that the customer use the template from the Feed Additive Compendium (attached)
 - We do not need a copy of this from the customer
- 2. The customer also needs to provide us with a signed acknowledgement letter (sometimes called an AOD).
 - The most current version of SOP-25C is attached, we need this (or a similar document) filled out and signed by the customer before we can ship them a VFD drug or medicated feed containing a VFD drug
 - When completed by the customer, the acknowledgement letter should be returned to the Sales Coordinator Group

It's also important that the customer understands their obligations relating to buying and selling VFD drugs or medicated feeds containing a VFD drug as well as that when anyone submits a one-time distributor notification to the FDA, they are added to a public listing on the FDA's website and may get a "compliance visit" from an FDA representative at some point in time to ensure that all of the required VFD obligations are being met.