

MADE OF TOMORROW

Job Title: Warehouse Assistant

Position Overview:

We are looking for an energetic individual to join our team as a Warehouse Assistant! In this role, you'll be responsible for packing and dispatching retail and wholesale orders, ensuring that each package is packed with love and care. You'll also be responsible for conducting quality control checks, making sure that every product is in tip-top shape before it leaves our warehouse. You'll help keep our inventory in check and make adjustments as needed. And of course, you'll be responsible for providing excellent customer service, ensuring every customer is satisfied with their purchase and service.

Key Responsibilities:

- Packing and dispatching retail and wholesale orders with love and care
- Conducting quality control checks to ensure every product is in tip-top shape
- Managing inventory and making adjustments as needed
- Conducting stock takes to keep track of our products
- Providing excellent customer service, making sure every customer is satisfied

Qualifications:

- Experience working in a warehouse or similar environment preferred
- Strong organisational and time-management skills
- Strong attention to detail
- Strong communication and customer service skills
- Ability to work in a fast-paced environment
- Experience with inventory management software is a plus
- Must be able to work with a smile on your face!

Working Hours:

- Part-time/Casual

Physical Demands:

- Please note that you will be required to lift and move packages weighing up to 15kg's

Wage:

- To be negotiated