



Glass Wipe Board
Installation
and
Cleaning & Maintenance
Instructions

These instructions are based on two persons undertaking the installation. We recommend you read through the instructions before beginning the installation.

Tools required

- Cordless drill
- 6mm Drill Bit
- Cross Ply Screwdriver
- Spirit Level
- Measuring Tape
- Pencil

Fixtures and fittings required

- 4 (or 6 with larger boards) 50mm screws.
- 4 (or 6) Top Hat Washers (*supplied*).
- 4 (or 6) appropriate fixings for your wall type. These could include plaster board spirals for plasterboard with cavity, rawl plugs for plaster board walls, or wood screws for fixings into timber.
- 4 (or 6) Satin Aluminium Fixings (*supplied*).

1. Ensure you have the correct tools.
2. Check you have all the fixtures and fittings.
3. First choose the orientation of your board and then choose the position of your board on the wall.
4. Measure from the centre of the pre-drilled hole (located on the glass wipe board) to the hole located horizontally as fig 1. Write down the measurement as you will need it for the next step. As a check the measurement should always be 50mm less than the size of your glass wipe board.

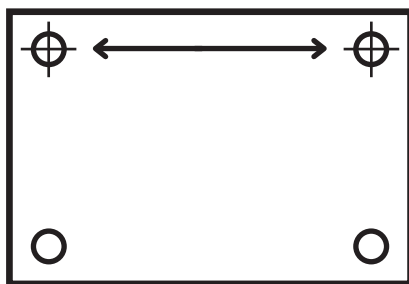


fig. 1

5. Mark out a horizontal line where the bottom fixing points are to be on your wall using a spirit level. Then mark the fixing points as fig.2 and using the measurement you took in step 4.



fig. 2

6. Draw a vertical line up from your bottom fixing points and measure for the top fixings as shown in fig 3.

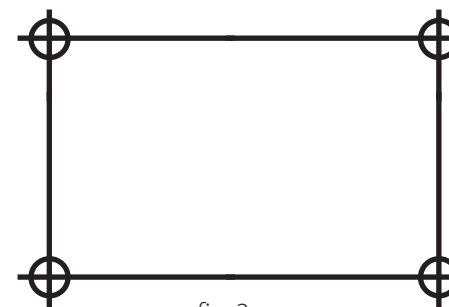


fig. 3

7. You are now ready to drill your holes (4 or 6 depending on the size of your board) using a drill bit the relevant size to suit your wall fixing type appropriate for your wall.

EXERCISE CARE AND ENSURE MEASUREMENTS ARE CORRECT

8. Check all measurements for accuracy.
9. Insert your chosen fixing into the drilled holes.
10. Offer the glass wipe board up to the holes you have drilled into the wall surface.
11. Once you're happy that the holes are in the correct place take the aluminium mount fittings supplied and screw into the holes you have drilled in your wall.

Ensure you put the top hat washers onto the back surface of the wipe board before screwing up the head of the aluminium mount.

Failing to put a top hat washer on the back surface of the glass wipe board before screwing the fitting mount together may result in damage to your wipe board such as cracks and chips in the product.



12. Once the washers are in the correct position over the pre-drilled holes in the glass wipe board hold the board up to the mounts and screw in the aluminium mount capping. **Hand tighten only** – over tightening using tools could damage the mount and the glass wipe board.
13. Check the tightness of all fittings and that the board has been installed and fixed correctly.

Your glass wipe board is now ready to use – congratulations!

Accessories

We have a comprehensive range of products that will compliment your Glass Wipe Board, some of which are illustrated in this booklet. In addition to our premium colour Glass Wipe Boards, we also sell an Economy range and a Clear Board. All these products and accessories are available to buy on our website.

Desktop board



Moveable Board



These instructions are based on two persons undertaking the installation. We recommend you read through the instructions before beginning the installation.

Tools required

- Cordless drill
- 6mm Drill Bit
- Cross Ply Screwdriver
- Spirit Level
- Measuring Tape
- Pencil

Fixtures and fittings required

- Magnetic Fixings (supplied)
- Appropriate fixings for your wall type. These could include plaster board spirals for plasterboard with cavity, rawl plugs for plasterboard and solid walls, or wood screws for fixings into timber.

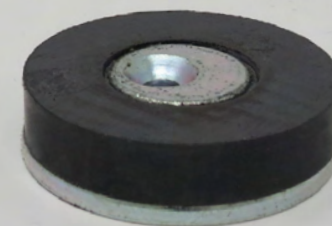
1. Ensure you have the correct tools.
2. Check you have all the fixtures and fittings.
3. Choose the position of your board on the wall.
4. Set the magnetic wall fixings to fit within the perimeter of the size of your board. Try to space them evenly around the perimeter.
5. Select the appropriate type of fixings in the wall for example a plaster board spiral for plaster board walls or a rawl plug for solid walls (other types or fixings are available, check with your local DIY store if you're unsure).
6. Once you have fixed your magnets on to the wall you're ready to position your board. Be warned the magnets are very strong and will pull the board towards them on the wall.
7. Position your board and level it up using a spirit level.

Your glass wipe board is now ready to use – congratulations!

Example six magnets in position



Magnet close up (wall to base)



SPLIT BATTEN RAILS: INSTALLATION INSTRUCTIONS (UPDATED)

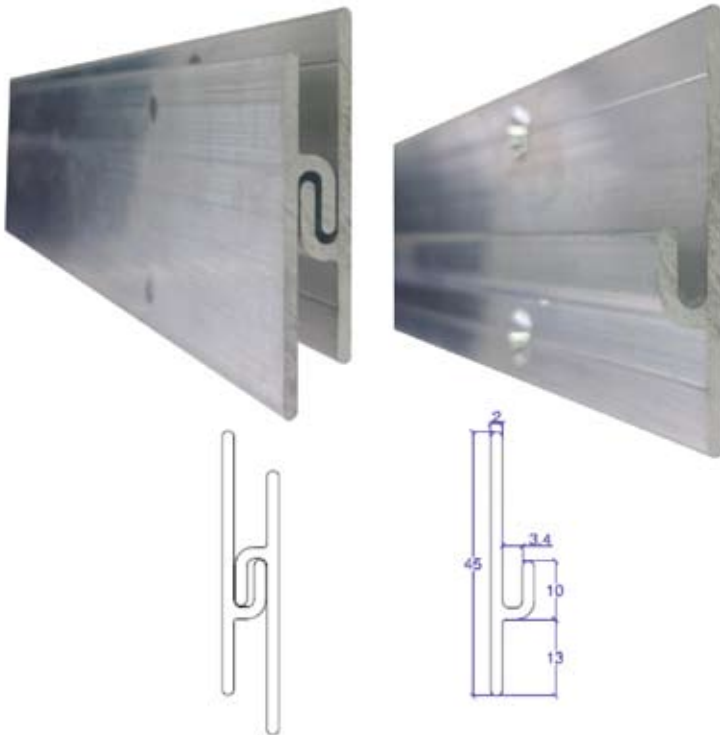
These instructions replace the wooden batten method described in the installation booklet. This is based on two persons undertaking the installation. We recommend you read through the instructions before beginning the installation.

Tools required

- Cordless drill
- 6mm Drill Bit
- Cross Ply Screwdriver
- Spirit Level
- Measuring Tape
- Pencil

Fixtures and fittings required

- Aluminium rails (supplied).
- Appropriate fixings for your wall type. These could include plaster board spirals for plasterboard with cavity, rawl plugs for plaster board and solid walls, or wood screws for fixings into timber.



Interlocking Batten

Side View

Illustration showing the layout of the easy fit aluminium split batten

CLEANING AND MAINTENANCE

In normal cleaning a soft, clean cloth should be used with water and mild soap or mild liquid detergent.

This should be followed by rinsing with clean water and removal of excess water with a clean squeegee or leather.

In exceptional circumstances grease, glazing materials and the like can be removed by commercial solvents such as toluene or methylated spirits, followed by normal wash and rinse.

Care must be taken to avoid damage to glazing compounds or the seals for example by the use of strong solvents.

Powder pumice, cerium oxide or rouge is sometimes used under supervision for the removal of persistent stains or light scratches on clear or body tinted glass.

Such abrasive cleaning materials must never be used on surface modified glass.

1. Ensure you have the correct tools.
2. Check you have all the fixtures and fittings.
3. Choose the position of your board on the wall.
4. To set the top rail on your wall measure from the top edge of the board to the top of the first folded metal fixing on the back of the board, this should be around **150mm**.
5. Take the measurement you have taken in step 4 and take off 5mm (e.g **145mm**), this is the distance you should set the top of your top rail below where you want the top of your board to be located. Use a workman's level or laser level to ensure the rail is set level/horizontal.
6. Measure the distance between the two rails on the back of the board, this will give you the position to set your bottom rail.
7. The top and bottom rails are pre-drilled with 5mm diameter countersunk holes, but if required to suit the your wall/partition you can drill and counter sink further holes as required, for example if you are fixing into a timber stud wall you can position the holes to align with the vertical/horizontal timber framing.
8. Once both rails are securely fixed to the wall and you're happy with the fixing you have achieved, it is time to hang your board.

EXERCISE CARE AND ENSURE MEASUREMENTS ARE CORRECT

Your glass wipe board is now ready to use – congratulations!

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