

District Court, _____ County, Colorado Court Address:	
Plaintiff(s): v. Defendant(s):	
	▲ COURT USE ONLY ▲
Attorney or Party Without Attorney (Name and Address):	Case Number:
Phone Number: FAX Number: E-mail: Atty. Reg. #:	Div.: Ctrm.:
SUMMONS (UNLAWFUL DETAINER)	

THE PEOPLE OF THE STATE OF COLORADO, TO THE ABOVE-NAMED DEFENDANT:

You are hereby commanded to appear before the District Court in the County of _____, located at _____, on _____ (date), at _____ (time), to answer the Complaint of the Plaintiff attached hereto, that you, the Defendant, are unlawfully in possession of the property described in the Complaint.

If you fail to file with the Court, at or before the time for appearance specified in the Summons, an answer to the Complaint setting forth the grounds upon which you base your claim for possession and denying or admitting all of the material allegations of the Complaint, judgment by default may be taken against you for the possession of the property described in the Complaint, for the rent, if any, due or to become due, for the present and future damages and costs, and for any other relief to which the Plaintiff is entitled.

If you are claiming that the landlord’s failure to repair the residential premises is a defense to the landlord’s allegation of nonpayment of rent, the court will require you to pay into the registry of the court, at the time of filing your answer, the rent due less any expenses you have incurred based upon the landlord’s failure to repair the residential premises.

Dated: _____

Signature of Attorney for Plaintiff(s)

This summons is issued pursuant to C.R.C.P. 4, as amended, and Section 13-40-111, C.R.S. A copy of the complaint must be served with this summons.

District Court, _____ County, Colorado Court Address:	
Plaintiff(s): v. Defendant(s):	
▲ COURT USE ONLY ▲	
	Case Number:
	Division: Courtroom:
RETURN OF SERVICE	

I declare under oath that:

- I served this Summons, a copy of the Complaint, and a copy of the District Court Civil Case Cover Sheet in this case on _____ on _____ (date), at _____ (time), in the County of _____, State of _____, at the following location: _____.
- I served the above documents in the following manner (check one):
 - by handing them to a person identified to me as the Defendant.
 - by identifying the documents and offering to leave them with a person who I know, or have reason to identify, as the person being served, who refused service; and then by leaving them in a conspicuous place.
 - by leaving them at the Defendant's usual place of abode with _____, who is 18 years of age or older and a member of the Defendant's family.
 - by leaving them at the Defendant's usual workplace with _____, who is the Defendant's _____ (supervisor, secretary, administrative assistant, bookkeeper, human resources representative, managing agent).
 - by leaving them with _____, who as _____ (title), is authorized by appointment or law to receive service of process for the Defendant.
 - I have made diligent efforts but have been unable to make personal service on the Defendant and I have made service by posting the documents in a conspicuous place on the premises described therein.
 - by substituted service on _____, in accordance with C.R.C.P. 4(f), and by then mailing the documents to the following address: _____.
 - by serving them as follows (other service permitted by C.R.C.P. 4): _____.
- I attempted to serve the Defendant on _____ occasions but have not been able to locate the Defendant. Return to the Plaintiff is made on _____ (date).
- I am 18 years of age or older and am not a party to this case.
- My fee for serving the above documents was \$ _____.

Signature Private Process Server
 Sheriff, _____ County

Subscribed and affirmed or sworn to before me this _____ day of _____, 20____,
in the County of _____, State of _____.

Notary Public
My commission expires: _____

CERTIFICATE OF MAILING

I, the undersigned Plaintiff (or agent for Plaintiff), certify that on _____
(a date no later than the day following the filing of the Summons, Complaint, and District Court
Civil Case Cover Sheet), I mailed a copy of the Summons/Alias Summons, Complaint, and
District Court Civil Case Cover Sheet by postage prepaid, first class mail, to _____
_____, the Defendant, at the following address:

To:

Plaintiff/Agent for Plaintiff