



Main Cabin Rental Agreement

Thank you for your interest in hosting an event at Hope Hollow. Hope Hollow Ministries is a 501 (c) 3 non-profit organization located at 910A Catlett Road, Canton, MS 39046. The Hope Hollow property includes 20 acres with three cabins, a barn, playground and play equipment, and 2 fenced pastures. Rentals are granted on a first come-first served basis when the property is not being used for Hope Hollow programs and events. Rentals are secured upon receipt of the \$50 non-refundable deposit and signed agreement.

Rental Policies and Procedures

Please initial each numbered statement.

_____ 1. Organizations/persons using the property must have purposes compatible with those of Hope Hollow. Hope Hollow reserves the right to refuse any rental.

_____ 2. This agreement/contract grants the renter the use of the main (largest) cabin, playground, and playground equipment ONLY.

_____ 3. The organization/individual reserving the property will be fully responsible for any damages or losses to Hope Hollow and its contents, or its grounds. Upon the event of such damage or loss, the reserving party will be further responsible for notifying Hope Hollow of any such damage or loss and will be responsible for immediate reimbursement for damages.

_____ 4. The renter reserving the property, jointly and severally with the organization he/she represents or is affiliated with hereby agrees to hold Hope Hollow Ministries harmless of any and all liability, loss, theft, or injury or other loss which the reserving party, his/her guest/guests, or vendors may suffer or incur by reason of injury or death of any person, or damage to any of the renter's property, or its vendors' property, caused by the reserving party's guests or vendor's employees.

_____ 5. The building and grounds must be left in the same order in which they were found. The reserving party is responsible for disposing of all trash and removing all food/beverages before leaving the premises.

_____ 6. Cleanup will be expected to take place immediately following the event.

_____ 7. The renter may only use the property contracted for the rental.

_____ 8. Hope Hollow is a tobacco and alcohol-free campus.

_____ 9. Hope Hollow has a limited number of tables and folding chairs available for use by renter. Renter must provide any other needed equipment/supplies.

_____ 10. For overnight rentals, Hope Hollow provides 10 bunk beds. Renter must provide their own linens, pillows, and bath towels.

Renter's Information

Please complete the following information.

Name: _____ Cell Phone: _____

Organization (if applicable): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Date of event: _____ Time of Event: _____ am/pm - _____ am/pm

Purpose of event: _____

Number of guests attending event: _____

How did you hear about Hope Hollow? _____

Rental Rates

The **Half Day Rate** rental fee for the main cabin is **\$250 (including \$50 deposit) for 5 hours.**

The **Full Day Rate** rental fee for the main cabin is **\$400 (including \$50 deposit) for 10 hours between 8:00 a.m. and 9:00 p.m.** Please contact us at info@hopehollowms.org to discuss if your event will end past 9:00 p.m.

The **Overnight Rate** rental fee for the main cabin is **\$500 (including \$50 deposit) for 24 hours.**

An **Additional Fee** of **\$50 per hour** will be added for events that exceed the scheduled time.

Deposit and Payment

A \$50 non-refundable deposit is due upon making your reservation. Receipt of the deposit secures the reservation. The balance due after the deposit must be **paid in full 7 days prior to the event.** Payments can be made with cash, check, or online via PayPal. **All online payments will incur a \$5 processing fee. Please contact our office for instructions for making online payments, kayla@hopehollowms.org.**

Mail checks to: Hope Hollow Ministries, Post Office Box 2247, Madison, MS 39130. Please include "Cabin Rental" and the date of your event on your check.

Cancellations made 48 hours prior to the event will receive a full refund, excluding the \$50 non-refundable deposit. Cancellations that are not made at least 48 hours prior to the event will not be refunded.

Renter's Signature/ Signature of Organization's Representative

Date

Hope Hollow Ministries Representative Signature

Date