



## How to Create a Receipt from Homeschool Buyers Club

1. Go to the email associated with your Club purchase.
2. Search for your order confirmation email. It will come from the email: [hello@homeschoolbuyersclub.com](mailto:hello@homeschoolbuyersclub.com). The subject line will be: Order #XXXXX confirmed. Your order number will be where the Xs are placed.
3. Open the email and select *Print* from your email menu.
4. When the printer set-up menu appears, choose your *Destination* as 'Save as PDF.'
5. Name your document and save it on your computer or device.

That's all there is to it!