

# Consignor Agreement

## Sacred Spaces Consignment

**Clothing:** We are always accepting trendy, contemporary fashions that are:

**In Season (Spring/Summer-March 1 to Aug 30 Fall/Winter-Sept 1 to Feb 28). In Season and in Style and “excellent” condition.**

**Certain Exceptions made for Vintage/Antique items.**

We choose the items we consign based on our shopping clients' needs/habits. We have to be very selective in our process so we can keep Sacred Spaces such a great place to shop!

Please bring your items in **freshly laundered, unwrinkled with no scent, signs of wear, stains, pet hair, rips or snags, with all buttons/zippers working. All footwear and handbags must be clean on the inside/outside and bottoms.**

**All other items must be in clean and working order and “excellent” used condition or they will be donated without notice to the consignor.**

**Will accept, Vinyl, games, collectors' items, dishes, housewares, furniture, anything that we think would sell well in the store. As long as it is in very good, new and used condition.**

Call or message us to book an **appointment** between **Tuesday – Fridays 12pm-4pm** (there is no minimum or maximum number of items you can bring in as long as they match the above guidelines).

Our **“initial selling prices”** are based on a known national formula that represents what shopping customers are willing to pay for consigned items. We actively sell your items during the applicable season with top notch customer care, high level merchandising, marketing, events, promotions, specials and markdowns.

### **Liability:**

We can't be responsible for damage or loss caused by other people. We do our very best to safeguard your items. Anyone caught shoplifting in our store will be prosecuted – no exceptions!

### **Imperfect Merchandise:**

Items in need of repair or cleaning may be donated without notice to the consignor. Or will be charged a repair fee.

### **Consignment Period:**

***The consignment period will end after 60 days.***

***All unsold items under \$50.00 will become the property of Sacred Spaces Consignment at the conclusion of the consignment period. You may pick up items over \$50.00 within 3 days of the expiry.***

**Retained Fees:**

	<b>Consignor Receives</b>	<b>Sacred Spaces Receives</b>
\$1-\$99	40%	60%
\$100-\$199	45%	55%
\$200-\$399	55%	45%
\$400 and up	60%	40%

A processing fee of \$0.99 per item will be deducted from your account for online access (mandatory)

\*This will be taken off the first payment and not ahead of time.

Customer will pay 50% of the fees for items sold online.

Consignors will be paid within **2 weeks** of the consignment expiration.

**Cash pickup** no fee

**Check** \$5.00 fee

**E-transfer** \$5.00 fee

**Store Credit**

An additional 10% of settlement amount is awarded for in-store purchases or store credit payouts.

**Price Reductions:**

All items consigned may be subject to a price reduction at the discretion of Sacred Spaces Consignment

ie. After 30 days item price gets reduced 20%

45 Days item gets reduced 30%

**Record Keeping and follow up calls:**

It is the responsibility of the consignor to maintain all records of consigned merchandise and sales. It is the responsibility of the consignor to update the address on file.

Consignor Signature and Date

Consignor Name (please print)

Consignor Email and Mailing Address