

Health & Safety Policy

Cross Cut Shredding Ltd is unwavering in its commitment to the health and safety of both employees and visitors during their time at the workplace. Our dedication extends to the continuous enhancement of health and safety practices, with the ultimate goal of minimising and eliminating potential workplace injuries.

Objectives:

The objectives of this policy are designed to ensure:

- Risks to health and safety are comprehensively identified, assessed, and controlled.
- Safe systems of work are established, maintained, and regularly reviewed for effectiveness.
- Employees are provided with adequate information and training to perform their tasks safely.
- Health and safety practices strictly comply with all legal requirements.
- Regular review and continuous improvement of safety performance are integral to our operations.

Responsibilities:

Directors:

At Cross Cut Shredding Ltd, the Directors assume responsibility for the effective management of health and safety in the workplace. The Company Directors, in accordance with work health and safety regulations, are tasked with implementing this policy. Their specific responsibilities include:

- Implementing and overseeing processes to identify, assess, and manage risks effectively.
- Allocating necessary resources to manage risks, ensuring the provision of equipment, training, and support.
- Facilitating transparent communication of health and safety information with all employees.

Employees:

Employees play a crucial role in maintaining a safe working environment. Their responsibilities encompass:

- Strict adherence to all health and safety policies and procedures in place.
- Ensuring that their actions do not compromise their safety or the safety of others.
- Prompt reporting of hazards, accidents, and near misses to supervisors or appropriate personnel.

Additional Details:

Risk Management:

To enhance our commitment to risk management, Cross Cut Shredding Ltd will conduct regular risk assessments across all aspects of our operations. This proactive approach will ensure the identification and mitigation of potential hazards before they pose a threat.

Training Programs:

To empower our employees with the necessary knowledge and skills, comprehensive health and safety training programs will be conducted regularly. These programs will cover specific job-related risks and safety procedures, fostering a culture of awareness and responsibility.

Emergency Response Procedures:

Clear and effective emergency response procedures will be established, communicated, and regularly practiced. This includes evacuation plans, first aid training, to guarantee a swift and organised response to any unforeseen incidents.

This updated Health and Safety Policy reflects our ongoing commitment to the well-being of our employees and visitors. Any suggestions or concerns regarding health and safety are welcomed and should be directed to the Directors for immediate attention and resolution.



Daniel Simmons
Managing Director

Last Review Date: January 2024
Next Review Date: January 2025