



**RETURN FORM**

Lon Gundie, LLC  
RETURNS  
535 West 110th St., 4F  
New York, NY 10025

Please provide your order information to us:

Return Auth #: \_\_\_\_\_  
Order Number: \_\_\_\_\_  
Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Ship Address: \_\_\_\_\_  
\_\_\_\_\_

Was this order a gift? (circle one)  
Yes or No  
  
Desired Action? (circle one)  
Refund or Exchange  
  
Name of Gift Giver?  
\_\_\_\_\_

**2. Please provide return item(s) and reason for return:**

Qty	Item Name	Size	Description	Reason Code	Return / Exchange

**Reason Codes for Return or Exchange:**

<b>Size</b>	<b>Quality</b>	<b>Service</b>	<b>Other</b>
101 - too large	201 - unsatisfactory fabric	301 - arrived too late	801 - changed mind
102 - too small	202 - color not as expected	302 - wrong item sent	802 - wrong size ordered
103 - wrong size ordered	203 - quality unsatisfactory		899 - describe reason below: _____ _____
	204 - too much shrink		

**3. Please provide exchange item(s):**

Qty	Item Name	Size	Description	SKU (on website)

**4. Please provide credit card info for balances due on exchange(s):**

Credit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      Expiration: \_\_\_\_ / \_\_\_\_  
Name on Credit Card: \_\_\_\_\_

Note: Please use a reputable carrier, such as UPS, Fedex, or USPS with tracking capability and proof of delivery. All shipments must be prepaid and insured. Customer is responsible for product until Lon Gundie signs for delivery. Lon Gundie cannot be held responsible for packages lost during transit. Lon Gundie processes returns within 3 to 5 business days of receipt of return, adjustments to your bank statement takes approximately 3 to 5 business days, please allow up to 2 billing cycle for credits to appear on your statement. Thank you.



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5. In addition to the shipping label from your chosen reputable shipper, please cut out the below address label and also attach to the package you are returning.

Lon Gundie, LLC  
Returns  
535 West 110th Street, #4F  
New York, NY 10025

Return Authorization # \_\_\_\_\_

