



Job Description

Title: IT Intern

Classification: Internship

Compensation: Course Credit

Reporting to: Finance Director

Job Summary: Akola seeks an exceptionally motivated and highly organized candidate to provide critical support to the Finance and Accounting Team. The IT Intern reports directly to Akola's Finance Director on a wide range of activities including technical systems processes, business rules and data. The ideal candidate works well in a fast-paced environment for timely and effective completion of responsibilities to support the Akola team.

Essential Functions

- Assess the organization's technical systems and processes, analyze and make recommendations or strategies for improvements
- Assist in the creation of documentation and definitions for technical systems, processes, business rules, and data
- Research new technologies and components
- Assist with other special projects as requested

Qualifications

The ideal candidate will thrive in a startup company culture, be a self-starter and balance highly detailed projects with creative thinking. Qualifications include, but are not limited to:

- Must be currently pursuing a 4-year bachelor's degree in IT or a similar field (Junior or Senior level standing - located in Dallas metro area)
- Nonprofit interest preferred
- Basic understanding of business requirements, gathering process, business analysis, and problem solving
- Excellent communications skills, both written and oral as well as excellent relationship skills are a must
- Team player with strong organization and follow-up skills

Please send cover letters and resumes to Anna Ziebell at anna@akolaproject.org.