

[Your Name]
[Your Address]
[City, State ZIP Code]
[Phone Number]
[Email Address]

[Date]

[Recipient Name]
[Recipient Address]
[City, State ZIP Code]

Dear [Recipient Name],

I am writing to propose a business partnership between our companies, [Your Company Name] and [Recipient Company Name]. I believe that a partnership between our companies would be mutually beneficial and profitable for both parties.

[Explanation of your company's products or services and how they can benefit the recipient company].

[Explanation of what you are proposing, including details about pricing, delivery, and other relevant information].

[Explanation of how the partnership can benefit both companies, including potential growth opportunities and increased profits].

I am confident that a partnership between our companies would be successful and I look forward to hearing from you soon. If you have any questions or would like to discuss this proposal further, please do not hesitate to contact me.

Sincerely,
[Your Name]