



Vendor Registration Form

Umpqua Valley Quilters' Guild 39th Annual Quilt Show

“Follow the Stars”

April 26, 27, & 28th, 2024

Shop/Company Name: _____

Contact Person for Set-up: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Website: _____

Describe your vendor products: _____

Vendor booth locations will be assigned on a “first come, first served” basis. Single booths are 10’ x 10’ with 1 table and 2 chairs. Two 10’ x 16’ booths available with 1 table and 2 chairs. Double booths are 10’ x 20’ with 2 tables and 4 chairs. Triple booths are 10’ x 30’ with 3 tables and 6 chairs. One Quadruple booth of 10’ x 40’ is available with 4 tables and 8 chairs.

Poles with drapes are extra as are extra chairs, tables and tablecloths/ skirts (see additional equipment).

		<u>Booth Fee</u>	<u>Poles/Drapes</u> (If you do not have your own)
Please register me for a:	<input type="checkbox"/> Single Booth	\$145	\$35
	<input type="checkbox"/> Single + 6 ‘	\$205	\$45
	<input type="checkbox"/> Double Booth	\$285	\$45
	<input type="checkbox"/> Triple Booth	\$430	\$60
	<input type="checkbox"/> Quadruple Booth	\$565	\$65

TOTAL OF BOOTH AND POLES/DRAPES \$ _____

ADDITIONAL EQUIPMENT

Please note that all booths must have poles and curtains in back.

<u>Quantity</u>	<u>Item</u>	<u>Cost</u>	<u>Quantity</u>
_____	8'Table	\$10	_____
_____	Tablecloths	\$5	_____
_____	Table Skirted	\$25	_____
_____	Chairs	\$3	_____

Total Additional Equipment Cost \$ _____

Total Cost of Booth, Poles & Additional Equipment: _____

Door Prizes

Three Door Prizes would be appreciated. Winners will be announced each day including the name of your business. Winners will come to your booth to pick up their prize.

50% of sales space rental fee is due with your application. Balance of sales space rental fee is due by March 1, 2024. A "balance due" reminder will be sent in February 2024.

Cancellations for space rentals after February 15th will result in forfeiture of the initial rental fee payment of 50% of total fee.

Cancellations for space rentals after March 29th will result in forfeiture of 100% of the rental fee paid. (If for any reason the show must be cancelled, your money paid will be refunded).

Make checks payable to Umpqua Valley Quilt Guild.

Mail form and payment to:

**Umpqua Valley Quilt Guild, Attention: Vicki Johnston
P.O. Box 2125
Roseburg, OR 97470**

Deposit enclosed: Amount of payment \$ _____ Check # _____

Outstanding Balance \$ _____

Signature: _____ Date: _____

Please make a copy of this completed form. It will serve as your receipt.

If you have questions text or email: Vicki Johnston – 541-900-4590 or vkjohnston@mydfn.net

<https://uvquilters.org/pages/quilt-show-general-information>

