



We're Hiring!

Store Associate

Detroit (Ferndale)

The Sales Team plays a key role in our company's overall goal of creating modern, handmade everyday and fine jewelry through ethical sourcing, local craftsmanship and meaningful relationships.

We are looking for someone who loves creating great customer experiences, keeping a shop neat and orderly, working with a team, and doing hands on, creative work with thoughtfulness and attention to detail.

We hope that you care about handmade products as much as we do, are growth minded and forward thinking. If this sounds like you, and you are excited about being part of a dynamic, woman-owned creative business, then we are looking for you!





About EBJ

Elaine B Jewelry is a brand specializing in creative, modern, jewelry that is minimal, yet detail-driven and made to be lived in. Our collection of delicate everyday jewelry is a fusion of traditional metalsmithing, modern trends, customizable designs and alternative bridal. We specialize in ethically sourcing Montana Sapphires, Salt & Pepper Diamonds, and working with heirloom stones. Our jewelry is made in metro Detroit in our manufacturing studio by an all women team. You can visit our flagship store in Detroit and speak directly with the maker of your jewelry or shop at our second location in Cincinnati, Ohio.

elaine b.
JEWELRY

The Position

This position is a great opportunity to work in a creative fast paced company. You will work alongside our sales team to share the story of handmade jewelry made in our Detroit studio. A strong focus on customer relationships, elevating experiences and great communication is a must. You will guide our customers through the Forever Linked experience and help them create the perfect, customized piece of jewelry. You will keep the store neat and organized, this includes general cleaning and stocking as well as collaborating on merchandising projects.

An appreciation of craft and design and a steady hand is important.



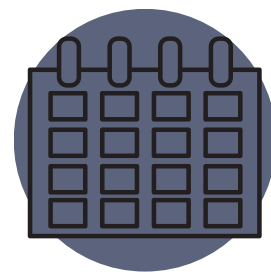
Some things we value:



Passion for customer service and experiences



Strong communication and teamwork skills



Very organized, clean & efficient

Quick Facts

- Team: Sales
- Compensation: \$17hr
- Bonuses: Quarterly bonuses possible, discounts, etc
- Time Commitment: Part-time 20-25 hrs per week
Must work 3-4 Saturdays per month
- Location: Detroit (Ferndale) Michigan
- Start Date: ASAP

Helpful Experience

- Genuinely enjoy working with people and making great first impressions
- Having a background in jewelry is a huge plus, but not required
- Have great communication and strong organizational skills
- Take direction well and work well with a variety of team members and customers
- Knowledge of google suite preferred
- Shopify Pos experience is a huge plus, but not required



Roles & Responsibilities

Sales Associate

- Share our story with new & existing customers
- Keep our customers informed and engaged by creating relationships
- Sell jewelry to customers
- Guide our customers through the Forever Linked experience
- Create customized Forever Linked jewelry for our customers
- Help merchandise the store when needed
- Clean the jewelry and make sure it is presentable to customers
- Keep the store and shared spaces clean
- Keep all spaces organized, stocked and well maintained



Interested?

We're excited to welcome a new team member!

To Apply

Send your resume & cover letter to
info@elainebjewelry.com

Learn more about us at
www.elainebjewelry.com



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