



ART-KITECT CANCELLATIONS + POLICIES

For Our Parents

REFUND/ CANCELLATIONS FOR ART CLASSES

Refunds of our classes are gladly given on “Art Class” purchases up to the first day of class, less a \$ 50.00 administration fee per student and less the amount of any class days attended or missed in their semester.

Unfortunately, we cannot offer refunds for sick days or inclement weather at this time. If in the event our studio needs to be shut down due to any reason or our art instructors need to cancel a class, we will hold a makeup class at a later date free of charge.

MISSED ART CLASSES

There are no make-up classes or refunds on missed classes or unused classes when purchasing anything at Art-Kitect AT A SALE OR DISCOUNTED PRICE. NO SALE OR DISCOUNTED CLASSES CAN BE ROLLED FORWARD into the next semester. No exceptions.

There are no make-up classes/credits for missed classes due to illness, work commitments or vacations when purchasing any amount of classes or packages with the exception of the “10-Class Pack” at our standard pricing. Parents are encouraged to purchase a “Full Semester Package” of classes over the course of the year. up to 1 class is missed, can be rolled forward/ made-up with the next purchase of classes with a deduction of this 1 class. That is to say, you will be billed for 9 classes instead of 10. Classes cannot be made-up in the next scholastic year. There are no other exceptions. All art classes stop on June for the year and a new year starts September of the same year.

It is extremely important your child attends our classes in order. Our art classes are cumulative at every level and we do our best to ensure that the



students that are in class are getting the best educational experience possible. If a class is missed for any reason, the teacher will not be re-teaching that specific class. You may schedule a private lesson with Elissa if you wish to continue a specific project that you missed.

Trial Classes

Students are eligible for 1 trial class at a rate of \$ 15.00 + HST per participant. The trial rate will not be continued after 1 class. If you wish to purchase individual classes, you may do so at the standard rate offered for your class.

REFUND/ CANCELLATIONS FOR CAMP

Registration payment for Art Camp is refundable up to 2 weeks prior to your first day of Art Camp less a \$ 100.00 + HST administration fee/ week/ camper. After the 2-week grace period, Art-Kitect Inc. will not issue refunds on your payment. Unfortunately, we cannot offer refunds for sick days at this time. In the event our studio needs to be shut down due to any reason around Covid you will receive a full refund of your deposit and payment for camp.

STUDENT AGE

The age for art classes start at 4 years.

CAMPER AGE

Art-Kitect's Day Camp is a mixed age camp for children ages **4 - 11 years old.**



WHAT TO BRING TO CAMP

1. Sunscreen, hat and water bottle
2. Clothes you can get paint on.
3. Nut free lunch and snacks
4. Inside shoes to keep here all week
5. Labels for all of your belongings.

DISCOUNTS

Sibling Discount - **5% per additional child**

Registration for Multiple Week - **5% per additional child, per additional week**

Early Bird Registration (Before May 15)

Please notify an Art-Kitect staff member by phone, email or stating on your registration form that there is a sibling in attendance to receive your discount. Should multiple discount codes be available, only one discount per registration is accepted.

MEDIA RELEASE OF PHOTOS AND VIDEOS

Art-Kitect staff may periodically photograph or videotape its campers and their artwork for use in marketing, social media and our year end photos. Photos and video are extremely helpful to us. If you don't want your child to be in our photos, please clearly state this on your registration form.

CAMP LOCATION, PICKUP + DROP OFF

Art-Kitect's Art Camp is located at 401 Danforth Ave (Upper Floor), Toronto, ON. We understand that Danforth Avenue is a busy street. For your convenience, Art-Kitect is located directly across the street from Chester Subway Station (Bloor Line) and Arundale Green P lot 087. You may also park on Danforth Ave. or around the corner.



Our day camp starts at 9:00 AM and ends at 4:00 PM, every day, Monday through Friday. Camper morning drop off is at 8:45 AM - 9:00 AM, and evening pickup is at 4:00 PM - 4:20 PM. (When available, extended care is until 6:00 PM.)

CAMPER DRESS CODE

We ask that campers wear weather appropriate clothing and comfortable shoes. Paint has a tendency to stain clothing, so please remember this when sending your child to camp. Please refrain from sending your child in nice clothing and flip flops, as campers do get to experience outdoor physical activity daily. Our 2021 motto: Dress for Mess... Smocks are Provided! Wear your mask!

WAIVER

A waiver **MUST** be completed upon registration or brought in on your child's first day of camp. Please click the "Waiver and Release Form" button in our "Art Camp" section on our main webpage. All forms for camp are mandatory.

FOOD + DRINK POLICY

We strive to maintain a NUT-FREE studio, and ask that parents pack a NUT-FREE snack & lunch for their child. Campers must bring a water bottle everyday. Please ensure that his/her name is marked/tagged on the bottle.

SICK DAYS

If your child is feeling ill or showing any signs of illness (or Covid-19 symptoms) please keep your child home. Please see our Refund/Cancellation Policy above.

MAINTAINING A RESPECTFUL ENVIRONMENT

Respectful, positive, encouraging and fun environments are important to us at the Academy. Our expectation is that all of our students and parents will show respect to each other and to our instructors. There is a zero-tolerance policy for in person or cyber bullying. There is a zero-tolerance policy for racism in any form. If for some



reason we feel that this expectation is not being met, we reserve the right to cancel or modify existing enrolments at any time. If this happens, and issues of a student or parent's behavior cannot be resolved, a refund will not be issued to the student who is asked to leave the program.

ART SUPPLIES + MATERIALS

Unless we specify, Art-Kitect will provide all art supplies in our full-term art classes, camps and workshops. We want to make sure that everyone of our students is destined for success. When supplies are not included for a class or workshop, we will provide a clear list of things to bring.

STUDIO CLOSURES

If by chance we have to cancel a class due to severe or extreme weather conditions, we will make sure to notify students and parents by email first and then by phone. In such an event, we will also post it on our instagram page. Please follow us on Instagram for updates: @artkitect_artschool.

REGISTRATION & PAYMENTS

Please register and pay in full to secure your spot with us. Registration is on a first-come-first-serve basis. Of course, if you have any questions, you can always give us a call at 647-368-4011, or email us at artschool@art-kitect.ca. Full payment is required upon registration and is non-transferable. HST is not included and will be added to all course fees. For students who join a class late, the class fees will be prorated.

PRIVACY POLICY

The release of your personal and financial information is important to help run our student and camper's time here smoothly. In the unlikely event of an emergency, a camper's personal information will be given to a doctor. Financial information will only be used to process registration, art supplies and late fees. All of this information is destroyed at the end of the year for your safety.



COVID-19 HEALTH AND SAFETY POLICIES AT OUR STUDIO

Our 2021-2022 year will be a little different but still just as fun. Here are a few of the changes we've made for the health and safety of our students and staff (Covid-19 Protocols):

1. Sign in and out will be done quickly and away from our campers.
2. Temperature and check-in-sheet taken and done at the start of each day.
3. Please bring clean inside shoes for studio time.
4. Each camper will be shown how to keep a safe distance from one another and keep a clean and tidy workspace.
5. Camp will be limited to 15 – 20 people weekly.
6. Each student will be working 6 feet apart, at a minimum.
7. Students have to bring their own masks.
8. Please label as much as you can before your child comes into camp.
9. No access to the refrigerator during camp so make sure your lunch has an ice pack.
10. Play is so important for kids and will still happen, toys will be rotated during the week, disinfected daily.
11. Open outdoor play to run, chalk and create outside all safely distanced.
12. Please keep your child home if they feel sick. It's important to us that we stop the spread of any illness and keep our space a stress-free zone for you and our kids.