



DATA SUBJECT REQUEST PERTAINING TO THEIR PERSONAL DATA

I, the undersigned

Name and surname:

Permanent residence:

.....

hereby request that the data controller Dedoles, s. r. o., with its registered office at: Košická 49, 821 08 Bratislava, Slovak Republic, ID No.: 46 706 305, registered with the Commercial Register of the City Court Bratislava III, section: Sro., insert no.: 81976/B

/mark as applicable/:

grants access to my personal data

Based on your request we will issue a confirmation of processing your personal data by our company.

NOTE: We are entitled to refuse your request to access personal data in the following cases:

- if the request for information is clearly unfounded or excessive,
- if you request a copy of personal data that relate to you and such copy would inevitably contain also personal data of other individuals which are technically impossible to remove, erase or conceal,
- if the requested data have been erased before receiving your request.

rectifies my personal data

Based on your request we will rectify or amend any incorrect or outdated personal data we process.

NOTE: We are entitled to refuse your request to rectify personal data in the following cases:

- if the request for rectification is clearly unfounded or excessive,
- if the rectification would inevitably also impact personal data of other individuals,
- if we don't process the personal data to which the request pertains.

erases my personal data

Based on your request we will erase your personal data, provided that all regulatory requirements have been met.

NOTE: We are entitled to refuse your request to erase your personal data in the following cases:

- if we are obliged to process personal data:
 - to meet a legal obligation (tax law, accounting law, and similar)
 - to perform a task carried out in the public interest
 - in the exercise of official authority
 - for reasons of public interest in the area of public health
- if processing is necessary for archiving purposes in the public interest, scientific a historical research or statistical purposes,
- if we need to process personal data for the exercise or defence of legal claims (e.g. if the customer demands that a certain e-mail communication be erased, which the controller needs to use in a defence against a legal claim initiated by that customer or a third party),
- if we don't process the personal data to which the request pertains,
- if the erasure of your personal data would inevitably also impact personal data of other individuals.

limits the processing of my personal data

Based on your request we will continue to store your personal data without processing them, provided that all regulatory requirements have been met.

NOTE: We are entitled to refuse your request to limit the processing of your personal data in the following cases:

- if we must process your personal data for the exercise or defence of legal claims,
- if we must process your personal data to protect the rights of another individual or company,
- if we don't keep the personal data to which the request pertains,
- if the limiting of processing of your personal data would inevitably also impact personal data of other individuals,
- if the requested data have been erased before receiving your request to limit their processing.

transfers my personal data

Based on your request we will provide you with your personal data in electronic form (an XLS or CSV file).

NOTE: We are entitled to refuse your request to transfer your personal data in the following cases:

- if the request pertains to processing which is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in us,
- if the request for transfer is clearly unfounded or excessive,
- if such transfer is technically not possible,
- if the transfer would inevitably negatively impact the rights of other individuals.

I hereby request to be notified in the following way about how my request was processed:

- in the same way in which this request was submitted,
- in another way:

Advice of remedies:

Your request will be processed without an undue delay, however, within one month at the latest. In justified cases and taking into consideration the complexity and the number of requests, we may extend this period by two further months even repeatedly, whereby we would notify you about such extension and its reasons within one month from the receipt of your request. If we fail to process your request within such period, you may lodge a complaint with a supervisory authority, which is the Office for Personal Data Protection of the Slovak Republic and seek remedy with a court of law.

Should you request access to personal data that pertains to you, we are obligated to clearly verify your identity.

We will send the information about the manner in which your request was processed in the same way in which it was submitted, unless you request a different way.

Your request will be processed free of charge. Should you repeatedly submit clearly unfounded or excessive requests, we may charge a reasonable administrative fee or refuse to act on the request.

Please send the filled-in request to the postal address of the controller's registered office or via e-mail to: gdpr@dedoles.sk

In dated

Signature of the requester: