

IDPR Guidelines for Contributors

International Development Planning Review is a peer-reviewed journal which provides an interdisciplinary platform for the critical study of development related practices, planning and policy. Submissions are welcomed across a broad range of topics including but not limited to: demographic change and urbanization, shelter and infrastructure provision, livelihoods and economic activities, transport and communication networks, governance and civil society, urban and rural development policy and planning, and sustainability and environmental change.

IDPR publishes theoretically informed and empirically grounded papers, critical reviews, viewpoints and book reviews. One of the four issues per year may be a 'themed issue' that focusses on a topic of interest.

How to submit

IDPR has a fully web-based system for the submission and review of papers. Papers should be submitted through Manuscript Central at <http://mc.manuscriptcentral.com/lup-idpr>

Should you require any assistance using Manuscript Central please click the '[Get Help Now](#)' link on the upper right corner of the site to search FAQs, email the team, or locate a Guide for Authors. In order to ensure the anonymity of the review process, please remove all contact details from your 'main document'.

Length

Papers submitted to IDPR should have a maximum length of 8,000 words (including notes and references). Viewpoints should have a maximum length of 3,500 words (including notes and references).

Abstract

Your paper must begin with a short abstract of 100-150 words, outlining the key focus and findings of your paper. Do not include references in your abstract.

Headings

You may include three levels of heading in your paper.

Line spacing

Papers should be double spaced.

Quotations

In-text quotations of less than 30 words should be placed in quotation marks and retained within the normal text flow. Quotations of more than 30 words should be indented with a line space above and below the quotation. Do not use quotation marks for indented quotes and only italicise if italics are used in the original or you wish to emphasise part of the quote (in which case add 'emphasis added' after the quotation).

Conventions

Use -ise/-isation endings rather than -ize/-ization (e.g. realisation, authorise etc.).
Use English spelling rather than American (e.g. centre, not center etc.) except for American proper names (e.g. Kennedy Space Center).
Use italics for emphasis, not bold or underlining.
Use single quotation marks.
Dates should be in the form of 'day month year', e.g. 10 May 1998.
When using abbreviations or acronyms spell them out in full on their first use (except for universally known ones such as UK, USA, NATO etc.).

Figures and tables

All maps, diagrams, charts and photographs should be referred to as 'Figures', have brief descriptive captions, and should be numbered in a single sequence in the order in which they are referred to in the paper. Tables should also be numbered sequentially. To show where in the text you would ideally like figures or tables to appear put, for example 'INSERT FIGURE 1 AROUND HERE' at the appropriate point.

Figures should be black and white, and supplied digitally where possible (as tiff, eps or jpg files at a resolution of 320dpi and a size appropriate to the page size of the journal). Please do *not* embed figures within the Word document of the paper itself.

Queries relating to the suitability of illustrations for reproduction should be addressed to the Production Manager at Liverpool University Press, Patrick Brereton (brereton@liverpool.ac.uk).

Footnotes

Please avoid using footnotes wherever possible. However, where their use is unavoidable, please use superscript numbers within the text corresponding with the number of the relevant footnote.

Referencing

IDPR uses the author–date system of referencing. References in the text should be made in the following ways:

As Scott (1996) points out, this may not be so.
However, this might not be so (Scott, 1996).
(Jones, 1995; Smith, 1998)
(Jones, 1995; 1997)

For a reference with three or more authors, name only the first with et al. Do not use 'ibid.' when referring to the same work twice in succession.

Make sure that all references which appear in the text are given in full in the references section. Where there is more than one reference to the same author for the same year, they should be listed as 1995a, 1995b etc.

The references section should be a continuous alphabetical list. Do not divide the list into different sections (books, reports, newspaper articles etc.). Where there is more than one reference to the same author they should appear in chronological order, with references to that author in conjunction with others coming after the last reference to the author alone. For example:

JONES (1992)
JONES (1994)
JONES and CAMPBELL (1989)

When referencing, please use the following templates:

BOOKS:

CASTELLS, M. (1978), *City, Class and Power*, London, Macmillan.
FALUDI, A. and VOOGD, H. (eds) (1985), *Evaluation of Complex Policy Problems: Case Studies and Reports*, Delft, Delftsche Uitgers Maatschappij.

JOURNAL ARTICLES

DAVIDOFF, P. (1965), 'Advocacy and pluralism in planning', *Journal of the American Institute of Planners*, 28, 331-38.

BOOK CHAPTERS

DROR, Y. (1986), 'Planning as fuzzy gambling: a radical perspective in coping with uncertainty', in D. Morley and A. Shachar (eds), *Planning in Turbulence*, Jerusalem, The Magnes Press, 247-81.

PAPERS AND REPORTS

If the work is published the title should be in italics whereas if it is unpublished it should be in inverted commas. There should be an explanation of what the paper/report is in parentheses after the title. For example:

SMITH, J. (1995), 'Contemporary urban transport' (paper delivered to the Conference on Urban Transport, Bristol, 14-15 September).

SMITH, J. (1995), 'Contemporary urban transport' (unpublished PhD thesis), Bristol, University of Bristol.

SMITH, J. (1995), 'Contemporary Urban Transport' (Working Paper No. 5), Chelmsford, Essex County Council.

SMITH, J. (1995), 'Contemporary Urban Transport' (report to the Working Group on Urban Transport), Chelmsford, Essex County Council.

When the authoring/editing body is generally referred to in its abbreviated form, it should appear in the references following the convention:

BMA (BRITISH MEDICAL ASSOCIATION) (1998), *Health and Environmental Impact Assessment: An Integrated Approach*, London Earthscan.

In this way, references in the text can be kept short (BMA, 1998).

WEBSITES

GRANT, M. (1999), *Planning as a Learned Profession*,
<http://www.planning.haynet.com/refe/docs/990115.htm> (accessed 27 January 2012).

UN HIGH LEVEL TASKFORCE ON THE GLOBAL FOOD SECURITY CRISIS (2008),
Comprehensive Framework for Action, New York, NY,
www.un.org/issues/food/taskforce/Documentation/CFA%20Web.pdf (accessed 12 September 2010).

RAFAELLI, M. (1997), *The Family Situation of Street Children in Latin America: A Cross National Review*, Lincoln, NE, University of Nebraska,
<http://digitalcommons.unl.edu/psychfacpub/104> (accessed 11 May 2007).