**This is a sample – not the full document**

**Buy the full document in Word format.**

**Select from the following options:**

[**Website Privacy Policy**](https://www.compactlaw.co.uk/products/website-privacy-policy)

[**Business Pack**](https://www.compactlaw.co.uk/products/business-pack)

[**Staff Handbooks**](https://www.compactlaw.co.uk/pages/staff-handbooks)

***[Insert Organisation Name and website address]***

**Website Privacy Policy**

**1. Data Protection**

We comply with the principles of the General Data Protection Regulation (GDPR) when dealing with all data received from customers or visitors to our website.

**2. Our Services**

We only hold the data necessary to offer services provided on our website. We do not ask for or use more data than necessary to provide you with a proper service. This means we only process and hold data related to purchases and subsequent support related to those purchases, in accordance with Article 6(1)(b) of the General Data Protection Regulation (GDPR). Any processing of your data is only done to provide or perform the services or products you have purchased.

**3. Data Protection Register**

Data is only used for the purposes described in our entry on the Data Protection Register.

**4. Required Period**

We only hold personal data for as long as necessary. Once data is no longer needed we delete it.

**5. Card & Payment Processing Data**

We use third-party payment providers to handle card and payment processing data securely. We never see or store any card or payment information. In accordance with Article 6(1)(b) of the General Data Protection Regulation (GDPR) any other data is only used to process your purchase securely. In accordance with Article 6(1)(c) of the General Data Protection Regulation (GDPR), we need to retain data related to all purchases to fulfil our existing legal obligations to account for tax and VAT on all transactions.

**Sample document – the remaining are clause headings only**

**Full document contains all clauses**

**6. Backup & Data Storage**

**7. Customer Requests**

**8.** **Email Updates**

9. Our Promise

**10.** **Data Sharing With Partners**

**11.** **Spam**

**12. Product Updates**

**13.** **Email Content**

**14. Cookies**

**15. Contact Us**

This policy was last updated on *[insert date]*

(c) [**compactlaw.co.uk**](https://www.compactlaw.co.uk/)