Edit a Button Message and Image

1. Enter edit mode by swiping down from the top of the screen with three fingers OR holding 🏠 for 8 seconds, then select **Page Editor**.
2. Select a button to edit.
3. To edit a button label: Select **Button Text** on the bottom of the screen > select **Text** > type message > **Done**. Tap anywhere on the screen to minimize Button Text menu when finished. Text can be held and dragged around the screen to move to desired location on the button.
4. To add an image: Select **Add Image** > choose the preferred image type > **type search word if needed** > **Select Image**. To remove an image, hold down on the icon and select **Delete Image**.

*Note: More than one image can be added, and images can be formatted by moving around screen or pinching or expanding them to change size.

5. Select **Done** in lower right corner > **Home** in lower left corner to save changes.
6. Select **Player** mode.

Add a Button Action > NAVIGATE

1. Enter edit mode by swiping down from the top of the screen with three fingers OR holding 🏠 for 8 seconds, then select **Page Editor**.
2. Select button to be made into a folder.
3. Select **Action** at the top.
4. Select **Jump** to Page.
5. Select **Change** > select page name to jump to. Tap anywhere on screen to minimize menu.
6. Select **Done** in lower right corner > **Home** in lower left corner to save changes.
7. Select **Player** mode.

Create a Board from Template

*Note: If you have already created a template, start at Step 4.
1. Enter edit mode by swiping down from the top of the screen with three fingers OR holding 🏠 for 8 seconds, then select **Page Editor**.
2. Select 📚 icon on lower right. Select the + to add a page to the library.
3. Select **My Templates** > **Create New Template** > name the new template > choose **Set** > choose a page > **Done** > **Create**.
4. Tap **Pages**, then **+**. Tap **My Templates** > select the new template > **Add to Communication Book**.
5. Select **Page Name** (e.g. Page 2) at the bottom of the screen > type new page name > **Done**.
6. Select **Pages** icon on lower right > select the page with the button to be made into a folder (e.g. Page 1).
7. Follow steps 2-7 for Add a Button Action > Navigate.

Copy and Paste Buttons

1. Enter edit mode by swiping down from the top of the screen with three fingers OR holding 🏠 for 8 seconds, then select **Page Editor**.
2. Press and hold on button to be copied.
3. Select **Copy**.
4. If needed, navigate to the page where button will be placed, using the **Pages** icon.
5. Press and hold on button location for copied button to be placed.
6. Select **Paste** > select **Home** in lower left corner to save changes > select **Player** mode.

Change the Pronunciation of a Word

1. Enter edit mode by swiping down from the top of the screen with three fingers OR holding 🏠 for 8 seconds, then select **Page Editor**.
2. Select button to edit pronunciation for.
3. Select **Action** at the top > select **Text-to-Speech**.
5. Type in the word by spelling it how it sounds > select **Preview** to test the pronunciation.
6. Tap anywhere on screen to minimize menu.
7. Select **Done** in lower right corner > **Home** in lower left corner to save changes > select **Player** mode.

Hiding Buttons

1. Enter edit mode by swiping down from the top of the screen with three fingers OR holding 🏠 for 8 seconds, then select **Page Editor**.
2. Press and hold on button to be hidden > select **Disable**.
3. Tap anywhere on screen to minimize menu.
4. Select **Done** in lower right corner > **Home** in lower left corner to save changes > Select **Player** mode.

Guided Access

All dedicated devices come with *Guided Access* enabled.
1. Open *Guided Access* menu by quickly triple-clicking the Home button. If your device does not have a Home button, use the Power button.2. Enter passcode: default password is all **1s** (**1111** or **111111**).
3. To continue *Guided Access*: press **Resume** (top right).
4. To turn off *Guided Access*: press **End** (top left).
5. Lock Menu (restrict use of specific buttons/categories): open *Guided Access* menu > use finger to draw a circle around buttons to restrict > **Resume**.

Important Note: If these instructions do not match your current vocabulary set, please contact Technical Support for assistance.

Need Help? 📞 877.392.2299 Option 3   ✉ Support@TalkToMeTechnologies.com   🌐 TalkToMeTechnologies.com (click **Support**)

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