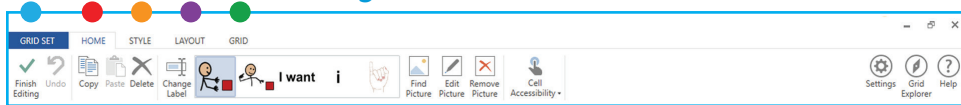## Edit Mode and the editing screen overview



To enter Edit Mode: Select ☰ (Menu) from the top toolbar > ✏️ **Edit grid**.
The editing toolbar will appear at the top of your screen.

🔵 **Grid Set**: Navigate grids/vocabulary sets while in edit mode, and create new grid/vocabulary sets from existing templates.

🔴 **Home**: Editing commands, including options to customize vocabulary cells.

🟠 **Style**: Options to edit cell style and formatting.

🟣 **Layout**: Insert, delete, and arrange rows and columns, and adjust cell spacing.

🟢 **Grid**: Choose the background color, add button commands, and modify scan blocks for access switches.

## Change button label, image, or message

Enter Edit Mode: Select ☰ (Menu) from the top toolbar > ✏️ **Edit grid**.

**Change Button Text**

Select **Change Label** > in the button text space, type new label.

**Change Button Message**

In the *Write Text* box, type the message to speak when the button is pressed.

**Change Button Image**

Select **Find Picture** > select one of the following:

· **Symbols:** Type label name or word to search symbols > select symbol > **OK**.

· **Picture File**: Select folder containing image > tap photo to use.

· **Camera**: Select camera > press **Capture** to take a photo.

**Finish Editing**

When finished, select **Finish Editing** to save changes and exit Edit Mode.

## Create a new page from an existing template

1. Enter Edit Mode: Select ☰ (Menu) from the top toolbar > **Edit grid** > ✏️ >

2. Click to select **.new page template** > **Copy** > **Rename** > **OK**.

   *Note: To add a page from a different Grid Set, refer to the extended User Guide.*

## Link (jump) to a new page

1. Enter Edit Mode: Select ☰ (Menu) from the top toolbar > ✏️ **Edit grid**.

2. Select button you want to link > ➕ **Add Command**.

3. 🔷 **Jump to** > **Next** > select the new grid/page you created > **OK**.

## Copy and paste a button

**To the same page:**

1. Enter Edit Mode: Select ☰ (Menu) from the top toolbar > ✏️ **Edit grid**.

2. Touch and drag the button to a new location on the same page. The buttons will swap locations.

**To another page:**

1. Enter Edit Mode: Select ☰ (Menu) from the top toolbar > ✏️ **Edit grid**.

2. Select button > **Copy**.

3. Navigate to the page you want to paste the button.

4. Select the location to paste the button > **Paste**.

## Change the pronunciation of a word

1. ☰ (Menu) > ⚙️ **Settings** > **Speech** > **Pronunciation**.

2. In the *Word* box: type the word with the correct spelling (i.e. fajita).

3. In the *Pronunciation* box: type the word as you want it pronounced (i.e. faheeta).

4. Select **Test** to hear the word pronounced.

5. When finished, select **Add Pronunciation** > **OK**.

## Edit/use a word list

1. ☰ (Menu) > 📋 **Edit Word List** > **Add** > type your new word into the text box.

2. Choose a picture or add a photo > **OK**.

*Tip: Add multiple words at one time by pressing Enter on the keyboard after each word.*

*Note: If your grid/page does not utilize a word list, the "Add" button will not be visible. Create a page for word lists by following the instructions in the extended User Guide for Create a new page from an existing template.*