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# wego™ A Quick Reference

## Proloquo2Go

### Edit a Button Message and Image

1. Tap **Pencil**  on bottom menu bar > Select button to edit.
2. On *Text to Speak* line, type message button should speak when pressed.
3. On *Label* line, type text to display on button > **Done** (keyboard).
4. Tap button image to open picture options menu:
  - Choose a Symbol:** Use search box to find and select symbol > **Done**.
  - Choose a Picture:** Select picture from photo library > **Use** > **Done**.
  - Take a Picture:** Press white circle on screen to take a picture > **Use Photo** > **Done**.

### Create a New Button

1. Tap **Pencil**  on bottom menu bar.
2. Press the **+** icon on a blank button icon .
3. Follow steps 2–4 above.

### Copy and Paste Buttons

1. Tap **Pencil**  on bottom menu bar > Tap button you want to copy.
2. Tap the copy icon  on the task bar to copy button.
3. Tap the paste icon  on task bar to add button to page.
4. To relocate button, press and hold until it begins to pulse > drag button to new location.

### Create a New Folder

1. Tap **Pencil**  on bottom menu bar.
2. Press the folder icon  on a blank button icon  > **New Folder**.
3. Choose template from left navigation menu > **Next**.
4. Type folder name on top line.
5. *Open in Pop-up:* Toggle on/off > **Done** (top menu bar).

### Make a Button Navigate to a Folder

1. Navigate to folder containing button to edit.
2. Tap **Pencil**  on bottom menu bar > Tap button to edit.
3. **Actions** > **Add Action**.
4. Under *Navigation*, tap the  icon on the *Open Folder* line > **Folder**.
5. Search or scroll to find and select folder > **Done**.
6. *Delete an Action:* Follow steps 1–2 > **Actions** > **Edit** >  > **Delete** > **Done**.

### Change the Pronunciation of a Word

1. Tap **Settings**  on bottom menu bar > **Speech and Language** > tap the  icon under *Voices*.
2. Under *Pronunciation*, select language to edit > **Edit Pronunciations**.
3. Tap **+** icon > Type word with correct spelling on first line (e.g. fajita).
4. Under *Pronunciation* type word as you want pronounced (e.g. fuhheeta).
5. Select **Speak** to hear pronunciation.
6. Tap back icon  until return to *Options* menu screen > **Done**.

### Guided Access

All dedicated devices come with Guided Access enabled.

1. To turn off Guided Access: open Guided Access by quickly triple-clicking the home button.
2. Enter passcode: default password is all 1s (1111 or 111111).
3. To continue Guided Access: press **Resume** (top right).
4. To end Guided Access: press **End** (top left).
5. *Lock Menu* (restrict use of the menu bar or specific buttons/folders):  
Open Guided Access > Use finger to draw a circle around area/buttons to restrict.

Need help?



877.392.2299 Option 3



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# Hardware Buttons and Features

## 1 Power

Press and hold this button to turn the device on or off.

Note: Press this button one time while the Wego™ A is on to put it into "Sleep" mode. This feature will conserve battery life when the Wego™ A is not in use.

## 2 Volume

Press the left of volume toggle to increase speaker volume or press the right of toggle to decrease speaker volume.

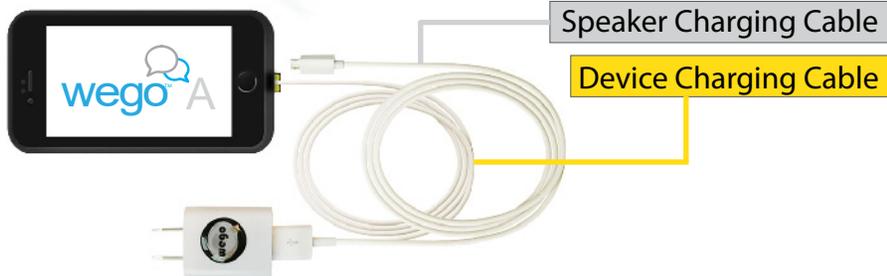
## 3 Home

Press to return to the home screen.

## 4 Charging the Wego A

Pull down the tab to reveal the device charging port.

Charge device and speaker at night or when not in use.



### Wego™ 5A



### Wego™ 7A, 10A & 13A

