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# NOVA Chat Quick Reference

## Change a Button Message & Picture

1. **Menu > Edit Mode.**
2. Press and hold the button you want to change > **Edit Button.**
3. In space below *Label*, type text to display on the button > **Next.**
4. Type the message button should speak when pressed > **Done.**
5. Choose new image by selecting **Find** or **Camera.**
  - Find** > Touch bar at the top and type image name to search in the symbol library > Select **Search** > Select desired symbol > **Save.**
  - Camera** > Take a picture by pressing the **camera icon** > **Save** > Under *Name*, type image file name > **Save** > **Save.**
6. **Menu > Uncheck Edit Mode.**

## Make a Button Navigate to an Existing Page

1. **Menu > Edit Mode.**
2. Press and hold the button you want to change.
3. **Edit Button** > Select the **Actions** tab.
4. Select **Add an Action** > Scroll down and select **Navigate.**
5. Select existing page from list > **OK** > Select **No Animation** or choose animation type > **Save** > **Save.**
6. **Menu > Uncheck Edit Mode.**

## Make a Button Navigate to a New Page

1. Follow above steps 1–4.
2. After selecting **Navigate**, select **template** (bottom of the screen).
3. Select **.template** > **OK.**
4. Type name of the page you are creating > **Save.**
5. Select **No Animation** or choose animation type > **Save** > **Save.**
6. **Menu > Uncheck Edit Mode.**

## Copy & Paste Buttons

1. **Menu > Edit Mode.**
  2. Press and hold the button you want to copy > **Copy Button.**
  3. Navigate to new button location > Press and hold location.
  4. Select **Paste Button.**
  5. **Menu > Uncheck Edit Mode.**
- \*\* To copy only button style, repeat steps 1–5, but select **Copy Button Style/Paste Button Style** from menu options.

## Pronunciation

1. **Menu > Settings > Speech Output > Voice > Pronunciations > Menu > New** (+).
2. Under *Pronounce*: Type word with the correct spelling (e.g. fajita).
3. Under *Pronounce As*: Type word as you want it pronounced (e.g. fuheeta).
4. Select **Pronounce It** to hear pronunciation.
5. **Save** > Press **back** until you are back to the vocabulary file.

## Hide Mode

1. **Menu > Edit Mode > More > Hide Mode.**
2. Select **Hide All** or **Show All**, or simply tap specific buttons to hide.
3. **Menu > Uncheck Edit Mode.**

## Menu Lock

1. Initial setup: **Menu > Settings > Menu Lock > Enable Menu Lock.**
2. Enter and confirm new password > **Save.**
3. Press back until you are back to the vocabulary file.
4. To turn on Menu Lock after password is set: **Menu > Lock.**
5. To turn off Menu Lock: **Menu > Unlock** > Enter password > **Unlock.**
6. Pop-up asks to **Disable Kiosk** > **No.**

Need help?



877.392.2299 Option 3



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# Hardware Buttons and Features

## 1 Power

Press this button to turn the device on or off.

Note: Tap this button one time while the NOVA Chat is on to put it into "Standby" or "Sleep" mode. This feature will conserve battery life when the NOVA Chat is not in use.

## 2 Volume

Press the right of the volume toggle to increase the speaker volume or press the left of the toggle to decrease the volume.

## 3 Menu

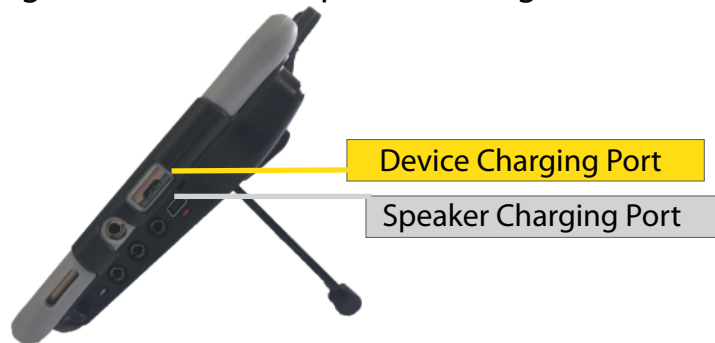
Tap Menu to display the menu bar.

## 4 Back

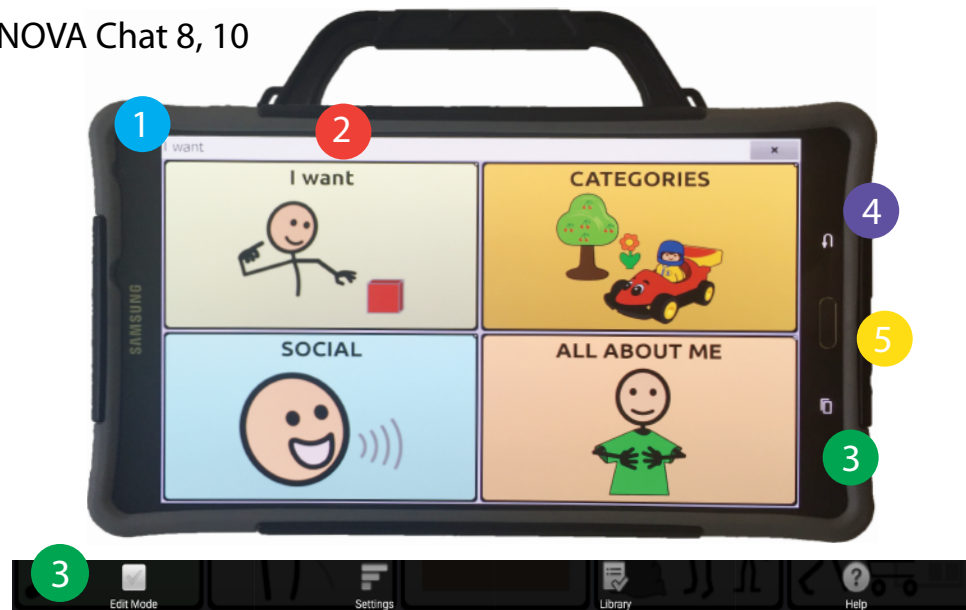
Tap Back to return to the previous page.

## 5 Charging the NOVA Chat

Charge the device and speakers at night when not in use.



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