

## **NCTA Replacement Certificate**

To Acquire an NCTA Certificate for an onsite course only, please contact the NCTA Administrative Assistant, Janice Hayes, at 781-986-5628.

### **To Access your FSU Grade Report or to print an Unofficial Transcript, please follow steps below.**

1. Go to [www.Framingham.edu](http://www.Framingham.edu)
2. In the upper right hand corner you will see *myframingham*
3. Sign in with the same login you use for Blackboard
4. At the top of the page you will see “Student Home”, Academics, and Accounts.....
5. Click on Academics
6. When that page comes up in the middle box titled “My Courses” you will see Academic History, click on it. Click on Submit and scroll down. This is your unofficial transcript and will list all the courses you have taken here and the grades you got for them.