



## **Contract of Employment (Information Technology Director)**

- IDENTIFICATION OF THE PARTIES
- PREAMBLE
- OBJECT
  - Position Title
  - Main Duties and Responsibilities
  - Immediate Supervisor
  - Work Place
  - Driver's License and Vehicle
- CONSIDERATION
  - Salary
  - Overtime
  - Specific Benefits
  - Vacations
  - Official Paid Holidays
  - Group Insurance
  - Sick Leave
  - Other Leaves
  - Disability
- SPECIAL PROVISIONS
  - Employee's Declarations and Warranties
  - Probation
  - Exclusivity
  - Care and Diligence
  - Loyalty and Confidentiality
  - Refund of Expenses
  - Working Hours
  - Use and Possession of the Employer's Property
  - Deductions Authorized by the Employee
  - Intellectual Property
  - Medical Examination
  - Respect of Company Policies
  - Recruitment and Relocation Costs
  - Training and Development Courses
  - Undertaking Not to Solicit Clients
  - Undertaking of Confidentiality



- Undertaking Not to Compete
- Notice of Termination or Resignation
- Reasons for Dismissal
- Return of the Employer's Property
- Work Certificate
  
- GENERAL PROVISIONS
  - "Force Majeure"
  - Severability
  - Notices
  - Headings
  - Schedules
  - No Waiver
  - Cumulative Rights
  - Entire Agreement
  - Amendments
  - Number and Gender
  - Calculating Time Periods
  - Currency
  - Governing Law
  - Election of Domicile
  - Counterparts
  - Elapsed Time
  - Language
  
- EFFECTIVE DATE
- TERM
- TERMINATION
- ACKNOWLEDGMENT BY THE PARTIES
- SIGNATURE OF THE PARTIES