# CONTRACT OF EMPLOYMENT

(Network Architect)

| 01         | BETWEEN: |   |
|------------|----------|---|
| <b>0</b> 2 | AND:     | (hereinafter referred to as the "Employer")   |
|            |          | (hereinafter referred to as the "Employee") (the Employer and the Employee are hereinafter collectively referred to as the "Parties") |

### **PREAMBLE**

WHEREAS the Employer wishes to hire the Employee as Network Architect;

WHEREAS the Employee wishes to accept the employment offer after having been informed of the Employer's policies and conditions of employment;

WHEREAS the Parties wish to evidence their agreement in writing;

WHEREAS the Parties have the capacity and powers to enter into and perform the undertakings set forth in this Agreement;

# NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

### 1.00 PREAMBLE

The preamble hereto shall form an integral part hereof.

## 2.00 OBJECT

# 2.01 Position Title

The Employer hereby hires the Employee as Network Architect.

## O3 2.02 Main Duties and Responsibilities

Without being restrictive, and subject to modification (in the latter case, by prior notice from the Employer), the Employee's main duties and responsibilities shall be as follows:

- to carry out study and architecture projects related to large scale telecommunication networks and to the installation of Internet, Intranet and Extranet sites;
- to advise and implement business and technological solutions using major network and telecommunication products;

- to solve the communication problems between the numerous sites of the Employer;
- to analyze the data flow in the company, to determine the true technical requirements and to provide the most suitable solutions;
- to make proposals according to the budget and expected performances and to determine the configuration and the type of network;
- to manage various software and to make them run together;
- to determine the various user accesses and to make contact with all the services of the company;
- to find, develop and implement the tools for improving the networks performance;
- to provide a constant technology watch in order to bring efficient solutions;
- ......

#### **Immediate Supervisor** 2.03

The Employee shall report directly to ....., in the position of ....., or to any other person designated by the Employer.

## 2.04 Work Place

The Employee's work place shall be located at ...... or at any other place required for the efficient operation of the Employer's business.

### **Driver's License and Vehicle**

During the entire term of this Agreement, the Employee shall hold a valid driver's license and shall be in a position to use his vehicle for work.

#### 3.00 CONSIDERATION

#### 04 Salarv

In consideration for the Employee's performance of his work, the Employer shall pay the Employee an annual salary of ............ dollars (\$.......). This salary shall be revised annually, on the hiring anniversary date, based on an assessment of the Employee's performance and the Employer's financial situation. The said salary (less any legal and contributory deductions) shall be payable on the ...... of every ...... by cheque or by direct deposit to the Employee's bank account, at the Employer's option.

#### 3.02 Overtime

All overtime worked by the Employee shall be subject to prior approval by the Employer. If requested by the Employee, the Employer may, in lieu of paying any overtime, grant a leave equivalent to the period of overtime worked, increased by fifty percent (50%).

#### 3.03 Specific Benefits

The Employee's position shall entitle him to the following benefits: (specify)

- motor vehicle supplied by the Employer
- motor vehicle allowance
- expense account
- profit-sharing plan
- share purchase plan
- performance bonus
- membership in a fitness, social or golf club

