



Contract of Employment (Department Manager)

- IDENTIFICATION OF THE PARTIES
- PREAMBLE
- OBJECT
 - Position Title
 - Main Duties and Responsibilities
 - Immediate Supervisor
 - Work Place
 - Driver's License and Vehicle
- CONSIDERATION
 - Salary
 - Overtime
 - Specific Benefits
 - Vacations
 - Official Paid Holidays
 - Group Insurance
 - Sick Leave
 - Other Leaves
 - Disability
- SPECIAL PROVISIONS
 - Employee's Declarations and Warranties
 - Probation
 - Exclusivity
 - Care and Diligence
 - Loyalty and Confidentiality
 - Refund of Expenses
 - Working Hours
 - Use and Possession of the Employer's Property
 - Deductions Authorized by the Employee
 - Intellectual Property
 - Medical Examination
 - Respect of Company Policies
 - Recruitment and Relocation Costs
 - Training and Development Courses
 - Undertaking Not to Solicit Clients
 - Undertaking of Confidentiality



- Undertaking Not to Compete
- Notice of Termination or Resignation
- Reasons for Dismissal
- Return of the Employer's Property
- Work Certificate

- GENERAL PROVISIONS
 - "Force Majeure"
 - Severability
 - Notices
 - Headings
 - Schedules
 - No Waiver
 - Cumulative Rights
 - Entire Agreement
 - Amendments
 - Number and Gender
 - Calculating Time Periods
 - Currency
 - Governing Law
 - Election of Domicile
 - Counterparts
 - Elapsed Time
 - Language

- EFFECTIVE DATE
- TERM
- TERMINATION
- ACKNOWLEDGMENT BY THE PARTIES
- SIGNATURE OF THE PARTIES