

Confidentiality Agreement (Standard Form – Mutual Commitment)

LONG FORM

- IDENTIFICATION OF THE PARTIES
- PREAMBLE
- OBJECT
 - Disclosure of Confidential Information
 - List of Confidential Information Elements
 - Subsequent Disclosure of Additional Information
 - Definitions

CONSIDERATION

- Obligation of Confidentiality
- Duration of the Obligation of Confidentiality
- Surrender of the Confidential Information Elements

• SPECIFIC DISPOSITIONS

- Representatives of the Parties
- o Electronic Communications
- Ownership of the Confidential Information
- Intellectual Property Relating to the Confidential Information
- No Licence Relating to the Confidential Information
- Persons Having Access to the Confidential Information
- Confidentiality Required from the Interested Party's Representatives
- Purposes of Access to the Confidential Information
- Use of the Confidential Information
- No Liability for Unauthorized Use
- Accuracy of the Confidential Information
- Conduct of the Disclosure Process
- Location of the Disclosure Process
- o Persons Who May be



- Questioned by the Parties
- Cooperation by the Disclosing Party
- Beginning of the Disclosure Process
- Duration of the Disclosure Process
- End of the Disclosure Process
- Renunciation of the Disclosure Process
- Obligations of the Interested Party
- Obligations of the Disclosing Party
- Representations and Warranties of the Interested Party
- Representations and Warranties of the Disclosing Party
- Early Surrender of the Confidential Information Elements
- Release From the Obligation of Confidentiality
- Legal or Judicial Obligation to Disclose the Confidential Information
- Covenant Not to Compete
- Undertaking Not to Solicit Clients
- Undertaking Not to Solicit Personnel
- o Injunction
- Damages
- Extension of Duration of a Breached Undertaking
- Separate Undertakings
- Reasonableness of the Undertakings
- Judicial Reduction of the Undertakings
- Discretionary Reduction of the Undertakings
- Relationship Between the Parties
- Other Agreements Between the Parties
- No Defence
- o Reasonable Legal Expenses
- Professional Expenses Relating to the Disclosure Process
- Professional Fees Relating to this Agreement

GENERAL PROVISIONS

"Force Majeure"



- Severability
- Notices
- o Headings
- o Schedules
- o No Waiver
- o Cumulative Rights
- o Entire Agreement
- Amendments
- o Number and Gender
- No Right to Transfer
- Calculating Time Periods
- Currency
- o Governing Law
- o Election of Domicile
- Counterparts
- o Successors
- Joint and Several Liability
- Elapsed Time
- o Language
- EFFECTIVE DATE
- TERM OF THE AGREEMENT
- TERMINATION
- ACKNOWLEDGEMENT BY THE PARTIES
- SIGNATURES OF THE PARTIES
- INTERVENTION
- SCHEDULE: LIST OF CONFIDENTIAL INFORMATION ELEMENTS
- SCHEDULE: PARTIES' REPRESENTATIVES
- SCHEDULE:PERSONS WHO MAY BE QUESTIONED BY THE PARTIES

SHORT FORM

- IDENTIFICATION OF THE PARTIES
- OBJECT
 - Disclosure of Confidential Information
 - List of Confidential Information Elements
 - Subsequent Disclosure of Additional Information

CONSIDERATION

- Obligation of Confidentiality
- Duration of the Obligation of Confidentiality
- Surrender of the Confidential



Information Elements

- SPECIFIC PROVISIONS
 - Covenants Not to Compete, Not to Solicit Clients, Not to Solicit Personnel
 - o Injunction
 - Damages
 - Reasonableness of the Undertakings
 - Judicial Reduction of the Undertakings
- EFFECTIVE DATE, TERM AND TERMINATION OF THE AGREEMENT
- SIGNATURE OF THE PARTIES